

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482
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COMMISSIONERS

Tony Orth, Chair
Brooktrails Township CSD

Scott Ignacio, Vice-Chair
Point Arena City Council

Gerald Ward, Treasurer
Public Member

Matthew Froneberger
Special District Member

Gerardo Gonzalez
Willits City Council

Glenn McGourty
County Board of Supervisors

Maureen "Mo" Mulheren
County Board of Supervisors

Jenifer Bazzani, Alternate
Ukiah Valley Fire District

John Haschak, Alternate
County Board of Supervisors

Mari Rodin, Alternate
City Member

Richard Weinkle, Alternate
Public Member

STAFF

Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Kristen Meadows

Counsel
Scott Browne

REGULAR MEETINGS

First Monday of each month
at 9:00 AM in the
Mendocino County
Board of Supervisors
Chambers
501 Low Gap Road, Ukiah

A G E N D A

Regular Meeting of **Monday, June 7, 2021** at 9:00 AM
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

*Live web streaming and recordings of Regular Commission meetings are available via the
[Mendocino County YouTube Channel](#).*

*Links to recordings, approved minutes, and meeting documents are available on the LAFCo
website: <https://www.mendolaafco.org/commission-meetings>*

Important Notice

Pursuant to State Executive Order N-29-20 pertaining to the convening of public meetings in response to the COVID-19 pandemic, effective April 5, 2020, the Mendocino Local Agency Formation Commission (LAFCo) meetings will be conducted via Zoom and will not be available for in person public participation until further notice. See website [meeting documents](#) webpage for participation information.

Zoom meeting link: <https://mendocinocounty.zoom.us/j/82361582311>

Submit **written comments** electronically to eo@mendolaafco.org by 8:00 a.m. on June 7. In the subject line, specify the agenda item number for your comments, "To be read aloud" if desired, and in the body of the email include your name. If to be read aloud, please keep your comments to 500 words or less. All written comments will be provided as soon as feasible to the Commission and posted on the [meeting documents](#) webpage.

Provide **verbal comments** via teleconference with the information provided on the [website](#). Please pre-register by email to eo@mendolaafco.org by 8:00 a.m. on June 7. In the subject line, specify the agenda item number for your comments, "...Live", and your name (Example: Item 4a Public Comment Live, John Doe). Participants will also receive instructions for participation in the meeting. Each participant will have three minutes to provide comments related to the agenda item.

1. CALL TO ORDER and ROLL CALL

2. PUBLIC EXPRESSION

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit and no action will be taken at this meeting. See public participation information above.

3. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

3a) Approval of the May 3, 2021 Regular Meeting Summary

3b) Approval of the May 2021 Claims & Financial Report

3c) Ratification of Corrected January 4, 2021 Meeting Summary

3d) Ratification of Corrected Resolution No. 2020-21-03

4. WORKSHOP ITEMS

None

5. MATTERS FOR DISCUSSION AND POSSIBLE ACTION

5a) Development of Sphere of Influence Policy Amendments

Receive an update from staff on the status and outreach efforts for the proposed sphere of influence policy amendments and provide additional direction to the Policies & Procedures Committee regarding policy development goals and stakeholder involvement.

5b) City of Ukiah Appeal of Executive Officer Determination for 2014 Amended Ukiah Valley Sanitation District Detachment Application (LAFCo File No. D-2020-01)

Continuance of the Commission's consideration of the City of Ukiah's appeal of the Executive Officer's determination of an incomplete application for the City's 2014 application for detachment of Ukiah Valley Sanitation District overlap areas.

5c) Update on the City of Ukiah and Ukiah Valley Sanitation District Consultant Prepared Municipal Service Review and Sphere of Influence Update Process

- 1) Receive an update from staff on the status of the Draft Memorandum of Understanding with the City of Ukiah for funding the City's MSR/SOI Update to be prepared by the Planwest Partners Team under contract with LAFCo and discuss options for moving the process forward.
- 2) Receive an update from staff on the status of the Ukiah Valley Sanitation District MSR/SOI Update process and consider funding options for the project.

5d) Proposed Budget Amendment for Fiscal Year 2020-21

The Commission will consider and take action on a proposed budget amendment for Fiscal Year 2020-21 to shift funds between budget accounts to support increased staff and legal services workload.

6. PUBLIC HEARING ITEMS

6a) Final Budget and Work Program for Fiscal Year 2021-22

The Commission will consider and take action on the Final Budget and Work Program for Fiscal Year (FY) 2021-2022.

7. INFORMATION AND REPORT ITEMS

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

7a) Work Plan, Current and Future Proposals (Written)

7b) Countywide Planning Activities Report

7c) Correspondence (Copies provided upon request)

7d) Executive Officer's Report (Verbal)

7e) Committee Reports (Executive Committee/Policies & Procedures) (Verbal)

7f) Commissioner Reports, Comments or Questions (Verbal)

7g) CALAFCO Business and Legislative Report

ADJOURNMENT

The next Regular Commission Meeting is scheduled for Monday, **July 12, 2021** at 9:00 AM
Location to be determined based on current State and local mandates related to the COVID-19 pandemic.

Notice: This agenda has been posted at least five (5) calendar days prior to the meeting and in accordance with the temporary Brown Act Guidelines instated by State Executive Order N-29-20.

Participation on LAFCo Matters: All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: Because the meeting is being held by teleconference, if you are hearing impaired or otherwise would have difficulty participating, please contact the LAFCo office as soon as possible so that special arrangements can be made for participation, if reasonably feasible.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission before the hearing.