

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482  
Telephone: (707) 463-4470 | E-mail: [eo@mendolaoco.org](mailto:eo@mendolaoco.org) | Web: [www.mendolaoco.org](http://www.mendolaoco.org)

### COMMISSIONERS

**Maureen Mulheren, Chair**  
County Member

**Gerald Ward, Vice-Chair/Treasurer**  
Public Member

**Gerardo Gonzalez**  
City Member

**Katharine Cole**  
Special District Member

**Candace Horsley**  
Special District Member

**Glenn McGourty**  
County Member

**Mari Rodin**  
City Member

**Francois Christen, Alternate**  
Special District Member

**Douglas Crane, Alternate**  
City Member

**John Haschak, Alternate**  
County Member

**Vacant, Alternate**  
Public Member

### STAFF

**Executive Officer**  
Uma Hinman

**Clerk/Analyst**  
Larkyn Feiler

**Counsel**  
Marsha Burch

### REGULAR MEETINGS

First Monday of each month  
at 9:00 AM in the  
Mendocino County  
Board of Supervisors  
Chambers  
501 Low Gap Road, Ukiah

## A G E N D A

### Regular Commission Meeting

Monday, May 6, 2024 at 9:00 am

#### Location

Mendocino County Board of Supervisors Chambers  
501 Low Gap Road, Ukiah, California

#### Hybrid Meeting

The Mendocino LAFCo will conduct this meeting in a **hybrid** format to accommodate both in-person and remote (video or telephone) participation by the public and staff pursuant to GOV 54953. Unless approved under the provisions of AB 2449, Commissioners will attend in-person at the meeting location identified above. The **hybrid** meeting can be accessed by the public in person, or remotely as described in the Instructions for Remote Participation Option, below.

#### Instructions for Remote Participation Option

**Join Meeting Live:** Please click the following Zoom link below to join the meeting or utilize the telephone option for audio only.

- Zoom meeting link: <https://mendocinocounty.zoom.us/j/88148216547>
- Telephone option (audio only):  
Dial: **(669) 900-9128** (*Please note that this is not a toll-free number*)  
Meeting ID: **881 4821 6547**

#### Public Participation is encouraged and public comments are accepted:

- Live: via the Zoom meeting link or telephone option above
- Via Email: [eo@mendolaoco.org](mailto:eo@mendolaoco.org) by 8:30 a.m. the day of the meeting
- Via Mail: Mendocino LAFCo, 200 S School Street, Ukiah, CA 95482

#### Meeting Participation

To provide comments, please use the raise hand function in Zoom.

- For those accessing from a computer, tablet, or smartphone, the raise hand function may be selected by clicking or tapping it from the reactions options. When joining the Zoom meeting, please enter your name so that you can be identified to speak.
- For those utilizing the telephone option (audio only), please use the raise hand feature by pressing **\*9** on your keypad to raise your hand, and **\*6** to unmute yourself. When it is your turn to speak, you will be called on by the last four digits of your phone number, if available, and asked to identify yourself for the record.

All comments received will be conveyed to the Commission for consideration during the meeting. All meetings are live-streamed, recorded and available through the link below.

*Live web streaming and recordings of Regular Commission meetings are available via the [Mendocino County YouTube Channel](#). Links to recordings, approved minutes, and meeting documents are available on the [LAFCo website](#).*

## **1. CALL TO ORDER and ROLL CALL**

## **2. PUBLIC EXPRESSION**

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit and no action will be taken at this meeting. See public participation information above.

## **3. OTHER BUSINESS**

None

## **4. CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial and will be acted on by the Commission in a single action without discussion, unless a request is made by a commissioner or a member of the public for discussion or separate action.

**4a) April 1, 2024 Regular Meeting Summary**

**4b) April 2024 Claims & Financial Report**

**4c) Revised Lease with City of Ukiah for Office Space in the Ukiah Valley Conference Center**

**4d) Fiscal Year 2022-23 Audit**

**4e) Resolution No. 2023-24-04 Approving the Corrected Annexation Map/Description for the Ukiah Valley Fire District Annexation of the City Limits of the City of Ukiah for Fire Services (LAFCo File No. A-2021-02)**

## **5. PUBLIC HEARING ITEMS**

**5a) PUBLIC HEARING Proposed Fiscal Year 2024-25 Budget and Work Program**

The Commission will hold a public hearing to consider and adopt the proposed budget and work program for fiscal year 2024-2025 and direct staff to notice the public hearing to consider the final budget and work program on June 3, 2024.

## **6. WORKSHOP ITEMS**

**6a) Pacific Reefs Water District Municipal Service Review and Sphere of Influence Study**

The Commission will hold a Workshop on the Draft Pacific Reefs Water District Municipal Service Review (MSR) and Sphere of Influence (SOI) Update. The Commission will review and discuss the draft study and welcomes public comment on the document. No formal action will be taken on the draft MSR/SOI at this meeting; a public hearing will be scheduled for formal consideration by the Commission.

## **7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION**

None

## **8. INFORMATION AND REPORT ITEMS**

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission. No immediate action will be taken on any of the following items.

**8a) Work Plan, Current and Future Proposals** (Written)

**8b) Correspondence** (Copies provided upon request)

**8c) CALAFCO Business and Legislative Report**

**8d) Executive Officer's Report** (Verbal)

**8e) Committee Reports (Executive Committee, Policies & Procedures)** (Verbal)

**8f) Commissioner Reports, Comments or Questions** (Verbal)

## **9. CLOSED SESSION**

**9a) Contract Executive Officer Performance Evaluation**

Pursuant to Government Code 54957(b)(1) - Contract Executive Officer Performance Evaluation

## **ADJOURNMENT**

The next Regular Commission Meeting is scheduled for Monday, **June 3, 2024** at 9:00 AM in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah.

Notice: This agenda has been posted at least 72 hours prior to the meeting and in accordance with the Brown Act Guidelines and GOV 54953, including rules for teleconferencing.

Participation on LAFCo Matters: All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: Commission meetings are held via a hybrid model – the in-person option held in a wheelchair accessible facility and also by teleconference. Individuals requiring special accommodations to participate in this meeting are requested to contact the LAFCo office at (707) 463-4470 or by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org). Notification 48 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting. If attending by teleconference, if you are hearing impaired or otherwise would have difficulty participating, please contact the LAFCo office as soon as possible so that special arrangements can be made for participation, if reasonably feasible.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission before the hearing.