

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482  
Telephone: (707) 463-4470 | E-mail: eo@mendolafco.org | Web: http://mendolafco.org

*Approved May 6, 2024*

### COMMISSIONERS

**Maureen Mulheren, Chair**  
County Member

**Gerald Ward, Vice-Chair/Treasurer**  
Public Member

**Gerardo Gonzalez**  
City Member

**Katharine Cole**  
Special District Member

**Candace Horsley**  
Special District Member

**Glenn McGourty**  
County Member

**Mari Rodin**  
City Member

**Francois Christen, Alternate**  
Special District Member

**Douglas Crane, Alternate**  
City Member

**John Haschak, Alternate**  
County Member

**Vacant, Alternate**  
Public Member

### STAFF

**Executive Officer**  
Uma Hinman

**Clerk/Analyst**  
Larkyn Feiler

**Counsel**  
Marsha Burch

### REGULAR MEETINGS

First Monday of each month  
at 9:00 AM in the  
Mendocino County  
Board of Supervisors  
Chambers  
501 Low Gap Road, Ukiah

## FINAL MEETING MINUTES Regular Commission Meeting

### Regular Meeting (Hybrid) of Monday, April 3, 2024

County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

#### 1. CALL TO ORDER and ROLL CALL (Video Time 6:48)

Chair Mulheren called the meeting to order at 9:01 a.m.

**Regular Commissioners Present:** Maureen Mulheren, Gerald Ward, Glenn McGourty, Mari Rodin

**Regular Commissioners Absent:** Gerardo Gonzalez, Katharine Cole, Candace Horsley

**Alternate Commissioners Present:** Francois Christen (immediately seated)

**Alternate Commissioners Absent:** John Haschak, Douglas Crane

**Staff Present:** Uma Hinman, Executive Officer; Marsha Burch, Legal Counsel

#### 2. PUBLIC EXPRESSION (Video Time 8:00)

None

#### 3. OTHER BUSINESS (Video Time 8:43)

None

#### 4. CONSENT CALENDAR (Video Time 8:45)

**4a) March 4, 2024 Regular Meeting Summary**

**4b) March 2024 Claims & Financial Report**

|                                    |                    |
|------------------------------------|--------------------|
| <b>March 2024 Claims totaling:</b> | <b>\$26,545.47</b> |
| Hinman & Associates Consulting     | 24,705.94          |
| Commissioner Stipends              | 100.25             |
| Marsha Burch Law Office            | 765.00             |
| Streamline                         | 63.00              |
| Mendocino County IS                | 256.09             |
| Ukiah Valley Conference Center     | 655.19             |

**4c) Office Lease in the Ukiah Valley Conference Center**

**4d) Ratify Support Letter for SB 1209**

**4e) Ratify Support Letter for AB 3277**

|  |                            |                                    |
|--|----------------------------|------------------------------------|
| <b>Motion:</b> Approve the consent calendar.                               |                            |                                    |
| <b>Motion Maker:</b> Rodin   | <b>Motion Second:</b> Ward | <b>Outcome:</b> Passed unanimously |
| <b>Roll Call Vote:</b> Ayes: (5) Ward, McGourty, Rodin, Christen, Mulheren |                            |                                    |

## 5. PUBLIC HEARING ITEMS

None

## 6. WORKSHOP ITEMS

None

## 7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION

### 7a) Ukiah Valley Water Authority (Video Time 10:30)

EO Hinman introduced Sean White, City of Ukiah Director of Water Resources, and Phillip Williams, City of Ukiah Special Counsel, who presented an overview of the Ukiah Valley Water Authority (UVWA). The UVWA is a Joint Powers Authority consisting of the City of Ukiah and the Millview County Water District (MCWD). The JPA remains open to other districts and entities wishing to join. The UVWA will pursue structural and functional consolidation of its JPA members, including permanent interties and more storage for water service resiliency. The City of Ukiah will be taking over MCWD operations beginning in 2025. Coordination meetings between UVWA representatives and LAFCo staff will be established to support communication on activities that fall under LAFCo authority.

There were no public comments on the item.

## 8. INFORMATION AND REPORT ITEMS

### 8a) Work Plan, Current and Future Proposals (Video Time 39:15)

EO Hinman presented the staff report, noting that all applications on file are pending tax share agreements. Staff is working with County Departments to support the County's tax share negotiation process for the Anderson Valley CSD and Elk CSD applications. Staff is also coordinating with the AVCSO's CEQA consultant analyzing the District's water and wastewater project, which will require activation of latent powers through LAFCo. There has been initial coordination with the Russian River Flood Control District and the Redwood Valley County Water District regarding annexation of the RVCWD into the RRFC.

The Work Plan is progressing and staff anticipates the Gualala Community Services District and/or the Pacific Reefs Water District will be scheduled for workshop with the Commission next month.

The following discussion points were provided by Commissioners:

Commissioner Ward

- Asked for clarification on LAFCo's contracted mapping needs for the MSR/SOI studies.
- Inquired whether there were opportunities for consolidations identified for some of the smaller districts.

Commissioner Christen

- AVCSO activation of latent powers planning process is in the ninth year. CEQA is in process; however, grant funding has been on hold due to the State budget deficit, which is delaying the project.

### 8b) Correspondence (Video Time 47:05)

None

### 8c) CALAFCO Business and Legislation Report (Video Time 47:07)

None

### 8d) Executive Officer's Report (Video Time 47:15)

EO Hinman provided a brief report, summarized as follows:

- No applications were received for the alternate public member position; the application process will be extended in 60-day increments until the position is filled.
- LAFCo staff is currently working with the CPA on the FY 2022-23 audit, a draft of which is being reviewed by Treasurer Ward and staff. Treasurer Ward will sign the Management Letter required for the audit.

**8e) Committee Reports (Executive Committee, Policies & Procedures) (Video Time 51:30)**

None

**8f) Commissioners Reports, Comments or Questions (Video Time 52:38)**

Chair Mulheren urged Commissioners to take advantage of opportunities to clarify LAFCo's activities and increase understanding of LAFCo's role in the County.

Commissioner Ward requested regular updates on the UVWA during future Commission meetings.

**ADJOURNMENT (Video Time 53:05)**

There being no further business, the meeting adjourned at 9:48 a.m.

The next regular meeting of the Commission is scheduled for Tuesday, **May 6, 2024** at 9:00 a.m. The meeting will be conducted in a hybrid format to accommodate both in-person and remote participation. The in-person meeting will be held in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah.

*Live web streaming and recordings of Commission meetings are available via the County of Mendocino's YouTube Channel [April 1, 2024 YouTube meeting recording](#). Links to recordings and approved minutes are also available on the [LAFCo website](#).*