

# MENDOCINO

# Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482  
Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: eo@mendolafco.org Web: www.mendolafco.org

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## CHAIR

**Richard Shoemaker**  
Russian River Flood Control  
And Water Conservation  
Improvement District

## VICE-CHAIR

**John McCowen**  
County Board  
Of Supervisors

## MEMBERS

**Dan Hamburg**  
County Board  
Of Supervisors

**Doug Hammerstrom**  
Fort Bragg City Council

**Holly Madrigal**  
Willits City Council

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Jerry Ward**  
Public Member

## ALTERNATE MEMBERS

**Carre Brown**  
County Board  
Of Supervisors

**Kevin Doble**  
Ukiah City Council

**Carol Rosenberg**  
Public Member

**Angela Silver**  
Calpella County Water District

**Executive Officer**  
**George Williamson**

**Counsel**  
**Scott Browne**

**Analyst**  
**Colette Metz**

**Commission Clerk**  
**Elizabeth Salomone**

**Regular Meetings**  
First Monday  
of each month  
at 9:00 AM  
at the Mendocino  
County Board  
Of Supervisors Chambers  
501 Low Gap Road

## A G E N D A

Regular Meeting of Monday, August 3, 2015 9:00 AM  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Call to Order and Roll Call

*A moment of silence in memory of Michael Kisslinger*

### CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

1. Approval of the July 13, 2015 Special Meeting Summary Minutes
2. Approval July 2015 claims
3. Acceptance of the Monthly Financial Report

### PUBLIC EXPRESSION

4. The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting.

### CONTINUED PUBLIC HEARING

5. Fire District Municipal Services Reviews  
Commission consideration and possible adoption of the Final Municipal Service Reviews

### WORKSHOP

6. Sphere of Influence Updates  
Staff presentation of the Sphere of Influence Updates for the following:  
City of Point Arena, Calpella County Water District, Round Valley County Water District, Elk County Water District, Irish Beach Water District, Caspar South Water District.

Comments and suggestions by the Commission, participating agencies and members of the public. Authorization to publish the Public Review Draft SOIs.

## **MATTERS FOR DISCUSSION & POSSIBLE ACTION**

7. EIR Contract Award for City of Ukiah SOI Reduction
8. Status of Current and Future Projects
9. Status of MSRs and SOI Updates

## **OTHER ITEMS**

10. Correspondence
11. Executive Officer's Report  
*Status of FY 2013-14 Audit, Status of Policies and Procedures Update*
12. Commissioner Reports, Comments or Questions
13. Legislation Report

## **ADJOURNMENT**

The next Regular Commission Meeting is scheduled for  
Monday, September 14, 2015 at 9:00 AM  
in the County Board of Supervisors Chambers  
501 Low Gap Road, Ukiah, California

### Notes:

#### Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470, by e-mail to [eo@mendolafo.org](mailto:eo@mendolafo.org), or by FAX to 707-462-2088. Requests must be made as early as possible, and at least two full business days prior to the meeting.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item

**MENDOCINO  
Local Agency Formation Commission**

**Staff Report**

DATE: August 3, 2015  
 TO: Mendocino Local Agency Formation Commission  
 FROM: George Williamson, Executive Officer  
 SUBJECT: Claims for the Period of July 1 to July 29, 2015

The following claims are recommended for payment authorization:

Name	Account Description	Amount
Planwest Partners	5500 Basics Services – EO/Analyst, SOI Updates & Applications: \$11,606.00 5500 Basic Services – Clerk: \$1,216.25 6800 CALAFCO Conference Registrations for T McNerlin, A Silver, C Rosenberg & K Doble: \$ 1,796.00	\$ 14,618.25
Ukiah Valley Conf. Center	5502 Office space: \$375.00 5503 Work room: \$ 30.00 5603 Photocopy: \$ 50.00 5605 Postage : \$ 50.00	\$ 505.00
P. Scott Brown	6300 Legal Counsel: July flat fee: \$500.00 Ukiah SOI Update: \$407.00	\$ 907.00
Petty Cash	Replenish of Petty Cash	\$ 135.39
Access TV	6000 Televising meetings	\$ 380.00

Please note that copies of all invoices, bank statements, and petty cash register were forwarded to Commission Treasurer, Jerry Ward for review at time of Agenda Packet distribution.



INVOICE

DATE: July 29, 2015 INVOICE #: 15-218-07
TO: Mendocino LAFCo
PROJECT: LAFCo Planning/Staffing Services & Expense -May 22, to June 30 2015

July 1- 29 2015 COSTS SUMMARY

Table with 2 columns: Description and Amount. Includes Basic Services, Application City of Ukiah SOI Reduction, Sphere of Influence Updates, Other Services, 6800 CALAFCO Conf. Registrations for T McNerlin, A Silver, C Rosenberg & K Doble, and TOTAL AMOUNT DUE \$14,618.25.

Basic Services

Table with 3 columns: Description, Hours, and Amount. Lists Executive Officer, Analyst, Clerk, GIS Analyst, and Service Specialist with their respective hours and rates.

Application - City of Ukiah SOI Reduction

Table with 3 columns: Description, Hours, and Amount. Lists Executive Officer, George Williamson, 5- hours at \$104 per hour, \$520.00.

SOI Updates

Table with 3 columns: Description, Hours, and Amount. Lists Executive Officer, GIS Analyst, and Service Specialist with their respective hours and rates.

Other Services

Table with 3 columns: Description, Hours, and Amount. Lists Executive Officer, George Williamson, 4.0 hours at \$104 per hour, \$416.00.

6800 CALAFCO 2015 Annual Conference Registrations

Prepared and submitted Registrations for T McNerlin, A Silver, C Rosenberg & K Doble,@ \$425 each and 2 mobile workshop registrations and mailed to CALAFCO

Basic Services/Administration

Prepared and posted agenda updated website, coordinated meeting preparations, and staffed July 13 commission meetings. Transcribed and reviewed draft July meeting minutes for review at August meeting. Staffed office in July. Prepared August meeting agenda and staff reports. Updated report on pending and filed applications.

Met with Piercy FPD Board member at Piercy Fire Station on out of area fire services. Prepared expanded policy materials for committee review and comment at July meeting. Coordinated legal counsel review for Budget resolution and inquiries from member organizations. Responded to County Auditor Controller inquiry to assist in his Grand Jury response on Mendocino County

Library offering LAFCo records on Library as Special District. Coordinating with CSDA representative on upcoming visit to Mendocino County for Special District contacts.

### **Applications**

#### **City of Ukiah SOI Reduction.**

Sent EIR RFP to city staff and legal counsel for review prior to distribution. Responded to multiple consultant inquiries on EIR preparation request for proposal (RFP) for City of Ukiah SOI Reduction. Posted RFP and support materials to website. Published RFP availability in Ukiah Daily Journal. Prepared responses to Public Record Act request by UVSD.

#### **Irish Beach Water District – Proposed Detachment (De Ruiter)**

Met with District representative on SOI Update and discussed issues related to retaining Nichols Ranch are in SOI. Responded to inquiry from applicant representative on timing of SOI update and detachment hearing.

#### **City of Ukiah Detachment of UVSD lands within City Boundary Application**

Prepared responses to Public Record Act request by UVSD.

#### **Sphere of Influence Updates/ Municipal Service Reviews**

Continued discussions with Calpella County Water District representatives on out of area services, SOI and potential district consolidation. Reviewed materials in LAFCo file on prior annexation of Central Avenue are being served. Updated Millview SOI mapping based on information provided by the District at July 28 meeting. Completed admin draft SOI Updates for Willow and Calpella WD's and sent admin drafts to district representatives for review and comment.

Completed admin draft SOIs for Caspar South and Pacific Reefs WD's and sent to District representatives for review and comment. These Draft SOIs intended to be part of August 3 SOI Workshop.

Met with Irish Beach WD, and Elk CW to discuss SOI Updates. Out of District service areas for Elk CWD proposed to be included in SOI. Potential subdivision within northerly of out of district service areas. Completing Laytonville, Westport, Round Valley WD, SOI updates.

Completed Round Valley WD, SOI update and sent to District Representative for review. Staff is recommending the SOI be expanded to the watershed boundaries in light of district watershed management commitments expressed and the District's potential to become a Groundwater Sustainability Agency, as outlined in SB 1168.

Completed Point Arena City Draft SOI Updates and presented to City Council July 28 to initiate their review. Considered unincorporated lands to south and Stornetta Lands to north for City of Point Arena SOI as referenced in General Plan. Proposing Pier area Areba Cove for SOI given City services provided in that area. SOI update to be part of August 3 Workshop.

Prepared Gualala CSD SOI map from LAFCo records and out of area service report and sent to district. Met with District representative on July 29 to review SOI and out of District service area.

### **Other Services**

Compiled claims for commissioner review and approval at August meeting. Finalized budget tracking and QuickBooks accounting/checks for claims to be considered at August 3 2015 meeting.

To: Planwest Partners on behalf of Mendocino LAFCo

*Invoice*

**Invoice Detail for Elizabeth Salomone**

<u>Date</u>	<u>Item</u>	<u>Hours</u>		<u>Total Hours</u>
		<b>5302 Contract Services</b>	<b>Other Services</b>	
7/7/2015	Basic Service Office Duties	4.00		4.00
7/8/2015	Basic Service Office Duties	1.00		1.00
7/9/2015	Basic Service Meeting & Office Duties	4.00		4.00
7/13/2015	Basic Service Office Duties	2.50		2.50
7/14/2015	Basic Service Office Duties	4.50		4.50
7/16/2015	Basic Service Office Duties	4.00		4.00
7/20/2015	Basic Services Special Meeting	3.00		3.00
7/21/2015	Basic Service Office Duties	4.50		4.50
7/23/2015	Basic Service Office Duties	6.75		6.75
7/27/2015	Basic Service Office Duties	0.50		0.50
<b>Subtotal Hours</b>		34.75	0.00	34.75
<b>Costs at \$35 per hour</b>		<b>\$ 1,216.25</b>	<b>\$ -</b>	<b>\$ 1,216.25</b>
<b>Total Amount Due</b>				<b>\$ 1,216.25</b>

**Law Offices of P. Scott Browne**

131 South Auburn Street  
Grass Valley, CA 95945

(530) 272-4250  
(530) 272-1684 Fax

**Marsha A. Burch**  
*Of Counsel*

Mendocino Lafco  
200 South School Street, Suite F  
Ukiah, CA 95482

Period Ending:

7/15/2015

*Payment due by the 15th of next month*

*In Reference To:* CLIENT CODE: MENDO-01

**Professional Services**

	<u>Hours</u>	
6/18/2015 PSB Complete revisions to budget resolution; Email to client; Respond re: Gualala LSD issue.	1.60	
7/8/2015 PSB Review and revise budget resolution; Memo to client.	1.00	
	<hr/>	
SUBTOTAL:	[ 2.60 ]	
		<hr/>
<b>Total Professional Hours</b>	2.60	<u>Amount</u>
Per Representation Agreement, flat fee of \$500/month.		\$500.00
<b>Previous balance</b>		\$504.80
 <b><u>Payments and Credit Activity</u></b>		
7/10/2015 Payment - Thank You. Check No. 1062		(\$504.80)
		<hr/>
<b>Total payments and adjustments</b>		(\$504.80)
		<hr/>
<b>TOTAL BALANCE NOW DUE</b>		<u><u>\$500.00</u></u>

*Please make your check for this bill payable to P. SCOTT BROWNE, ATTORNEY. Please write the CLIENT CODE shown on this statement on your check to insure proper credit. Thank you!*

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(530) 272-1684 Fax

**Marsha A. Burch**  
*Of Counsel*

Mendocino Lafco  
200 South School Street, Suite F  
Ukiah, CA 95482

Period Ending:

7/15/2015

*Payment due by the 15th of next month*

*In Reference To:* CLIENT CODE: MENDO-02, File #8008 Ukiah SOI update

**Professional Services**

	<u>Hours</u>	<u>Amount</u>
7/6/2015 PSB Assist EO in responding to PRA Request form UVSD re: SOI Update and UVSD detachment; Research.	1.35	249.75
7/14/2015 PSB Review proposals; Email to George Williamson; Email from George Williamson.	0.85	157.25
SUBTOTAL:	[ 2.20	407.00]
<b>Total Professional Hours</b>	<u>2.20</u>	<u>\$407.00</u>
<b>Previous balance</b>		<u>\$629.00</u>

**Payments and Credit Activity**

7/10/2015 Payment - Thank You. Check No. 1062	(\$629.00)
<b>Total payments and adjustments</b>	<u>(\$629.00)</u>
<b>TOTAL BALANCE NOW DUE</b>	<u><u>\$407.00</u></u>

*Please make your check for this bill payable to P. SCOTT BROWNE, ATTORNEY. Please write the CLIENT CODE shown on this statement on your check to insure proper credit. Thank you!*



**MENDOCINO**  
**Local Agency Formation Commission**

**Staff Report**

DATE: August 3, 2015  
TO: Mendocino Local Agency Formation Commission  
FROM: George Williamson, Executive Officer  
SUBJECT: Monthly Financial Report

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**Revenues:**

Two deposits to the County Controllers Office were made in July 2015. These are Agency contributions that were mistakenly sent to the LAFCo office instead of directly to the County Controller.

Laytonville County Water District	\$ 882.18
City of Fort Bragg	\$7,189.11
Gualala CSD	\$ 917.55
Willow County Water District	\$1,464.98
Covelo Cemetery District	\$ 32.45
Potter Valley Irrigation District	\$ 794.39
Calpella County Water District	\$ 407.34

Two payments were received from LAFCo generated invoices for Pre-Application Services.

Redwood Valley County Water District	\$ 312.00
Russian River Flood Control	\$ 312.00 (check being cut 7/28/15)

The City of Ukiah is processing additional deposit for SOI Reduction.

**Expenses:**

Attached is the updated budget track form including budget items, account numbers and amounts through July 2015. Planwest paid CALAFCO 2015 Conference and mobile workshop registrations for T McNerlin, A Silver, C Rosenberg & K Doble to qualify for the early discount.

**Petty Cash:**

Petty cash expenses are listed below. A copy of the petty cash register is provided to Commissioner Ward, Treasurer, at time of Agenda Packet distribution. A claim request for \$135.39 to replenish Petty Cash to a total of \$200.00 is included in Agenda Item 2.

June 29, 2015	Staples, Ink	\$69.19	Balance \$64.61
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Attachments: Budget Track Spreadsheet

**Mendocino LAFCo  
FY 2014-15 Budget Track**

Task	Account #s	FY 15-16 Budget/Depts	July	Year to Date	Remaining Budget*
<b>Contract Services - Basic Services</b>		<b>\$59,000.00</b>			
Basic Services - EO/Analyst/GIS	5500	\$41,000.00	\$5,213.00	\$5,213.00	\$35,787.00
Basic Services - Clerk	5500	\$18,000.00	\$1,216.25	\$1,216.25	\$16,783.75
<b>Other Expenses</b>		<b>\$46,235.00</b>			
Rent	5501-5503	\$4,860.00	\$405.00	\$405.00	\$4,455.00
Office Expenses	5600-5607	\$2,800.00	\$100.00	\$100.00	\$2,700.00
Internet & Website Costs	5700-5703	\$1,056.00		\$0.00	\$1,056.00
Publication & Legal Notices	5900	\$3,100.00		\$0.00	\$3,100.00
Televising Meetings	6000	\$2,112.00		\$0.00	\$2,112.00
Audit Services	6100	\$3,000.00		\$0.00	\$3,000.00
Bookkeeping (Other)	6200-6203	\$4,100.00		\$0.00	\$4,100.00
Legal Counsel (S Browne)	6300	\$6,000.00	\$500.00	\$500.00	\$5,500.00
A-87 Insurance Costs	6400	\$3,000.00		\$0.00	\$3,000.00
Insurance General Liability	6500	\$1,200.00		\$0.00	\$1,200.00
Memberships (CALAFCO)	6600	\$2,100.00		\$0.00	\$2,100.00
In-County Travel	6740	\$4,300.00		\$0.00	\$4,300.00
Travel & Lodging Expenses	6750	\$5,000.00		\$0.00	\$5,000.00
Conferences (CALAFCO)	6800	\$3,000.00	\$1,796.00	\$1,796.00	\$1,204.00
Training	9000	\$12,000.00			\$12,000.00
<b>MSR &amp; SOI Updates</b>		<b>\$34,000.00</b>			
MSR Reviews - Admin	7001	\$5,000.00		\$0.00	\$5,000.00
SOI Updates	7501	\$29,000.00	\$5,457.00	\$5,457.00	\$23,543.00
<b>Applications</b>		<b>\$33,900.00</b>			
City of Ukiah SOI Reduction	8008	Add'l Deposit Pending	\$927.00	\$927.00	
Irish Beach WD Detachment	8009	\$4,500.00		\$0.00	\$4,500.00
<b>FY 2013-14 MSR Finalization</b>		<b>\$6,300 + Expenses</b>			
Barraco & Associates	7000	\$6,300.00		\$0.00	\$6,300.00
FY 2013-14 Final MSR Exp.	7000			\$0.00	

**MENDOCINO  
Local Agency Formation Commission**

**Staff Report**

DATE: August 3, 2015  
TO: Mendocino Local Agency Formation Commission  
FROM: Bruce Baracco, Former Executive Officer  
SUBJECT: **CONTINUED Public Hearing** for Mendocino County Fire Protection Districts  
(Part 2, 4 Districts) Municipal Service Review (LAFCo File M-2012-06)

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This is a CONTINUED public hearing for which notices were posted and published for the Mendocino County Fire Protection Districts Municipal Service Review (MSR) as required by Mendocino LAFCo Policies and Procedures Chapter IV, Section B.

Annotated MSRs specific to the following fire protection districts (Part 2) to be submitted prior to meeting:

**Potter Valley Community Services District  
Redwood Valley-Calpella Fire Protection District  
Mendocino Fire Protection District  
Albion-Little River Fire Protection District**

The purpose of the public hearing today is to: hear further presentation from LAFCo staff; entertain comments and questions; and following completion of the hearing, consider a motion to approve the final MSRs for the aforementioned districts.

Copies of the public review draft MSR to be distributed to Commissioners and to the Fire Districts by Baracco & Associates.

A Public Hearing will also be scheduled for Part 3 (Comptche, Elk, Piercy, South Coast and Westport) after part 2 is completed.

**MENDOCINO**  
**Local Agency Formation Commission**

**Staff Report**

DATE: August 3, 2015  
TO: Mendocino Local Agency Formation Commission  
FROM: George Williamson Executive Officer  
SUBJECT: Workshop for Sphere of Influence Updates

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Administrative Draft SOI Updates have been prepared for the following:

- City of Point Arena
- Calpella County Water District
- Round Valley County Water District
- Elk County Water District
- Irish Beach Water District
- Caspar South Water District

Copies of the Administrative Draft SOI Updates will be distributed to Commissioners prior to the meeting. These reports have also been distributed to the subject agencies for review and feedback.

**MENDOCINO  
Local Agency Formation Commission**

**Staff Report**

DATE: August 3, 2015  
TO: Mendocino Local Agency Formation Commission  
FROM: George Williamson, Executive Officer  
SUBJECT: City of Ukiah SOI Reduction PEIR Consultant Selection

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Three consultant firms responded to the request for proposals (RFP) to prepare a Program Environmental Impact Report (PEIR) for the proposed City of Ukiah Sphere of Influence (SOI) Reduction. They were Michael Baker International with Land Logistics; Leonard Charles Associates; and LACO Associates. All proposals included the information requested in the RFP. Mendocino LAFCo staff and legal counsel reviewed the proposals using the following proposal evaluation criteria:

Understanding of the scope of work to be performed

- Demonstrated understanding of the project objectives
- Consultant's approach to accomplishing the scope of work

Consultant's methods and procedures to be used

- Consultant's general approach to evaluating the issues
- Complete description of the procedures and analytical methods to be utilized

Cost and Schedule

- Timetable and costs for completing the project

**Selection Recommendation**

All three firms offer good EIR preparation experience. LACO Associates ranked highest on approach on scope and approach to evaluating issues. They offered the lowest bid of the three proposers and have an office in Ukiah. All three offered similar schedules for completing the project and scored well on procedures and analytical methods.

Legal counsel offered the following evaluation: I was most impressed with the LACO proposal which clearly spelled out an approach as an entirely new sphere that I think will avoid a number of issues that often trip up other environmental reviews. In particular, there is a tendency by consultants to use the prior planning document as the baseline and argue that the new plan has fewer environmental impacts than the old plan.

Based on this, staff recommends that the Commission select LACO Associates to prepare the City of Ukiah SOI Reduction PEIR and authorize the Commission chair to sign an agreement for services, as provided by legal counsel, and subject to deposit of funds by the City of Ukiah.

**MENDOCINO  
Local Agency Formation Commission**

**Staff Report**

DATE: August 3, 2015  
TO: Mendocino Local Agency Formation Commission  
FROM: George Williamson, Executive Officer  
SUBJECT: Status of Current and Future Projects

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Active Proposals: There are currently three (3) active applications on file with the Commission:

*-City of Ukiah Sphere of Influence Update*  
EIR Consultant Contract Award on August 3 Agenda – See Item 7  
Completed responses to Public Records Act request by UVSD.

*-City of Ukiah Detachment of Ukiah Valley Sanitation District (UVSD) Served Areas*  
Completed responses to Public Records Act request by UVSD.

*-Irish Beach County Water District Detachment*  
Reviewed hydrologist report. Met with General Manager on July 28 to review district response to detachment proposal. Responded to inquiries on referral sent to affected agencies on pending LAFCo action. Informed applicant's representative of SOI Update being included in August 3 Commission workshop and tentative scheduling of detachment hearing September 14.

Future Proposals: There are three (3) potential new proposals that may be submitted in the future:

*-Formation of a Recreation and Park District in the Long Valley/Willits Area*  
No activity this month.

*-Anderson Valley CSD Activation of Water and Sewer Services Latent Powers*  
Met with Board member on July 28 to review SOI Boundary and potential water and wastewater services areas. Reviewed application submittal requirements and review procedures.

*Elk County Water District potential annexation associated with adjacent parcel map*  
Met with General Manager on July 28 to review potential annexation of residential property

# MENDOCINO Local Agency Formation Commission

## Staff Report

DATE: August 3, 2015  
TO: Mendocino Local Agency Formation Commission  
FROM: George Williamson, Executive Officer  
SUBJECT: Status of MSR & SOI Updates

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MSRs for the following Special Districts are remaining on the Baracco & Associates contract:

**Fire Related Districts**

Albion-Little River FPD	Comptche CSD	Covelo FPD
Elk CSD	Hopland FPD	Leggett Valley FPD
Little Lake FPD	Long Valley FPD	Mendocino FPD
Piercy FPD	Potter Valley CSD	Redwood Valley-Calpella FPD
South Coast FPD	Westport VFD	

**Cemetery Districts**

Anderson Valley CD	Covelo Public CD	Hopland CD
Mendocino-Little River CD	Potter Valley CD	Russian River CD
Westport-Ten Mile CD	Cemetery District of the Redwoods	

**Dependent Special Districts**

Alexander Estates; Fairview Acres; Covelo; Hopland; Lakewood; Laytonville Lighting Districts  
Noyo; Oak Knoll; Riverwood Terrace; Ukiah Village; West Talmage Lighting Districts  
Meadowbrook Manor Co San District                      Mendocino County Water Agency  
Mendocino Co Waterworks District No. 2

Draft SOI Updates for these Special Districts have been prepared for District review by Planwest:

**Water Districts**

Calpella CWD	Millview CWD	Pacific Reefs WD
Willow CWD	Caspar South WD	Elk CWD
Round Valley CWD	Irish Beach WD	Laytonville CWD

SOI Update status for the following Cities:

**Cities**

City of Point Arena – Admin Draft Prepared  
City of Willits Questionnaire out for review  
City of Fort Bragg Questionnaire in preparation

**Fire Districts** Call with Chief/ Meeting with Board Member

Piercy FPD

**Other Districts** Meetings with staff/ Questionnaires /Admin Draft partial reviews:

Anderson Valley CSD	Mendocino Co. RCD	Noyo Harbor District
Elk CSD	Gualala CSD	Westport CWD