

**Resolution No. 2021-22-15**  
**of the Local Agency Formation Commission of Mendocino County**

**Adopting the**  
**Proposed Budget and Work Program for Fiscal Year 2022-23**

WHEREAS, the Mendocino Local Agency Formation Commission, hereinafter referred to as the "Commission", annually adopts a proposed budget by May 1<sup>st</sup> and a final budget by June 15<sup>th</sup> to fulfill its purposes and functions that are set by State law; and

WHEREAS, the Commission has prepared a Proposed Budget and Work Plan for public review that meets the criteria set forth in Government Code Section 56381, including adopting a Proposed Budget that will allow the Commission to fulfill its purposes and programs; and

WHEREAS, the Executive Officer has given sufficient notice of a public hearing to be conducted by the Commission in the form and manner prescribed by law; and

WHEREAS, the Commission heard and fully considered all oral and written testimony submitted and presented on the proposed budget and work program, including the Executive Officer's report and recommendations, at a public hearing held on May 2, 2022; and

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission hereby approves a Proposed Budget for fiscal year 2022-23 as set forth in Exhibit A, attached hereto; and
2. Finds that the Proposed Budget as set forth in Exhibit A, attached hereto, will not result in reductions in staffing or program costs to such an extent that the Commission would be impeded from fulfilling the purpose and programs of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and
3. Directs the Executive Officer to forward the Proposed Budget, as adopted, to all independent special districts, cities and the County, and to schedule the Final Budget hearing for no later than June 6, 2022.

The foregoing Resolution was passed and duly adopted at a regular meeting of the Mendocino Local Agency Formation Commission held on this 2nd day of May 2022, by the following vote:

AYES: Mulheren, McGourty, Gonzalez, Froneberger, Ignacio, Orth

NOES: Ward

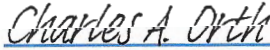
ABSTAIN: None

ABSENT: None

ATTEST:

  
Uma Hinman (May 2, 2022 11:54 PDT)

UMA HINMAN, Executive Officer

  
Charles A. Orth (May 2, 2022 11:52 PDT)  
CHARLES A. ORTH, Chair

## Exhibit A

### Mendocino Local Agency Formation Commission Proposed Budget for FY 2022-2023

26-Apr-22

ACCOUNT #	DESCRIPTION	FY 2021-22		FY 2022-23
		Final	Projected	Proposed
<b>REVENUE</b>				
	<i>Anticipated Cash Balance</i>			
4000	LAFCO Apportionment Fees	\$ 265,000	\$ 265,000	\$ 265,000
4100	Service Fee Overhead			
4800	Miscellaneous			
4910	Interest Income	\$ 100	\$ 100	\$ 100
	<b>Revenue Subtotal</b>	<b>\$ 265,100</b>	<b>\$ 265,100</b>	<b>\$ 265,100</b>
<b>EXPENSES</b>				
5300	Basic Services ( <i>EO, Analyst, Clerk</i> )	\$ 108,000	\$ 108,000	\$ 125,100
5500	Rent	\$ 5,775	\$ 5,904	\$ 6,500
5600	Office Expenses	\$ 3,300	\$ 3,300	\$ 3,300
5700	Internet & Website Costs	\$ 2,500	\$ 2,500	\$ 2,500
5900	Publication and Legal Notices	\$ 2,000	\$ 1,200	\$ 2,000
6000	Televising Meetings	\$ 2,000	\$ 1,500	\$ 2,000
6100	Audit Services	\$ 3,500	\$ 3,500	\$ 3,800
6200	Bookkeeping	\$ 4,500	\$ 4,500	\$ 4,500
6300	Legal Counsel	\$ 19,000	\$ 15,000	\$ 19,000
6400	A-87 Costs County Services	\$ 2,100	\$ 2,100	\$ 2,100
6500	Insurance-General Liability	\$ 2,450	\$ 2,601	\$ 3,200
6600	Memberships ( <i>CALAFCO/CSDA</i> )	\$ 3,525	\$ 3,470	\$ 3,700
6670	GIS Contract with County ( <i>Counsel training, IT support</i> )	\$ 2,500	\$ 1,500	\$ 2,000
6740	In-County Travel & Stipends	\$ 4,000	\$ 600	\$ 4,000
6750	Travel & Lodging Expense	\$ 6,250	\$ -	\$ 6,000
6800	Conferences ( <i>Registrations</i> )	\$ 4,100	\$ -	\$ 4,100
7000	Work Plan ( <i>MSRs and SOIs</i> )	\$ 51,500	\$ 45,000	\$ 70,000
	<b>Operating Expense Total</b>	<b>\$ 227,000</b>	<b>\$ 200,675</b>	<b>\$ 263,800</b>
	<b>REVENUE/EXPENSE DIFFERENCE</b> <i>(Negative balance indicates use of fund balance and/or reserves)</i>	\$ 38,100	\$ 64,425	\$ 1,300
<b>RESERVES / CONTINGENCIES</b>				
	Legal Reserves		\$ 50,000	\$ 50,000
	Operations Reserves @ 25% Annual Operating Budget		\$ 56,750	\$ 65,950
	Total Reserves		\$ 106,750	\$ 115,950
	<i>Anticipated Cash Balance</i>		\$ 38,715	\$ 30,815
	Proposed Work Plan Contingency			\$ 30,815