

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482
Telephone: (707) 463-4470 | E-mail: eo@mendolafo.org | Web: www.mendolafo.org

COMMISSIONERS

Gerald Ward, Treasurer
Public Member

Glenn McGourty
County Member

Maureen Mulheren
County Member

Mari Rodin
City Member

Vacant
City Member

Vacant
Special District Member

Vacant
Special District Member

Gerardo Gonzales, Alternate
City Alternate Member

John Haschak, Alternate
County Alternate Member

Richard Weinkle, Alternate
Public Alternate Member

Vacant, Alternate
Special District Member

STAFF

Executive Officer
Uma Hinman

Clerk/Analyst
Larkyn Feiler

Counsel
Scott Browne

REGULAR MEETINGS

First Monday of each month
at 9:00 AM in the
Mendocino County
Board of Supervisors
Chambers
501 Low Gap Road, Ukiah

A G E N D A

Regular Meeting of **Monday, December 19, 2022 at 9:00 AM**
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Special Notice – Hybrid Meeting

On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during the proclaimed state of emergency. As urgency legislation, this law took effect immediately. Pursuant to Government Code §54953(e)(1)(B), the Commission will conduct its December 19, 2022 meeting in a **hybrid** format to accommodate both in-person and remote participation by the Commission and its staff members. The public is similarly welcome to participate in person or remotely (video or telephone). The Commission's **hybrid** meeting can be accessed by the public in person, or remotely as described in the Instructions for Remote Participation Option, below.

The in-person meeting will be held in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah. Social distancing practices are recommended whenever possible and seating is arranged to accommodate the six feet recommended by the Health Officer.

Instructions for Remote Participation Option

Join Meeting Live: Please click the following Zoom link below to join the meeting or utilize the telephone option for audio only.

1. Zoom meeting link: <https://mendocinocounty.zoom.us/j/85229135214>
2. Telephone option (audio only):
Dial: **(669) 900-9128** (*Please note that this is not a toll-free number*)
Meeting ID: **852 2913 5214**

Public Participation is encouraged and public comments are accepted:

1. Live: via the Zoom meeting link or telephone option above
2. Via Email: eo@mendolafo.org by 8:30 a.m. the day of the meeting
3. Via Mail: Mendocino LAFCo, 200 S School Street, Ukiah, CA 95482

Meeting Participation

To provide comments, please use the raise hand function in Zoom.

- a) For those accessing from a computer, tablet, or smartphone, the raise hand function may be selected by clicking or tapping it from the reactions options. When joining the Zoom meeting, please enter your name so that you can be identified to speak.
- b) For those utilizing the telephone option (audio only), please use the raise hand feature by pressing ***9** on your keypad to raise your hand, and ***6** to unmute yourself. When it is your turn to speak, you will be called on by the last four digits of your phone number, if available, and asked to identify yourself for the record.

All comments received will be conveyed to the Commission for consideration during the meeting. All meetings are live-streamed, recorded and available through the link below.

Live web streaming and recordings of Regular Commission meetings are available via the [Mendocino County YouTube Channel](#). Links to recordings, approved minutes, and meeting documents are available on the [LAFCo website](#).

1. CALL TO ORDER and ROLL CALL

2. AB 361 REMOTE TELECONFERENCING ACTION

Pursuant to AB 361, the Commission will consider the status of the ongoing emergency and facts related to health and safety of meeting attendees due to COVID-19 and consider Resolution No. 2022-23-05 making further findings related to holding this Commission meeting via a hybrid model, including by teleconference, pursuant to the provisions of Government Code Section 54953(e). No written report.

3. PUBLIC EXPRESSION

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit and no action will be taken at this meeting. See public participation information above.

4. OTHER BUSINESS

4a) Selection of Interim Officers

The Commission will select interim officers to serve until regular selection of officers in 2023.

5. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

5a) November 7, 2022 Regular Meeting Summary

5b) Ratify the November 2022 Claims & Financial Report

5c) 2023 Meeting Calendar

5d) Certificate of Appreciation for Commissioner Orth

5e) Certificate of Appreciation for Commissioner Ignacio

5f) Certificate of Appreciation for Commissioner Froneberger

6. PUBLIC HEARING ITEMS

6a) PUBLIC HEARING City of Ukiah Municipal Service Review and Sphere of Influence Update Study and Potential Approval and Findings Pursuant to the California Environmental Quality Act.

The Commission will hold a Public Hearing to consider adoption of the City of Ukiah Municipal Service Review (MSR) and Sphere of Influence (SOI) Update Study as required by LAFCo law. The final report includes written determinations on the level and scope of services provided by the City of Ukiah (City). RECOMMENDED ACTIONS: 1) Find the City of Ukiah Municipal Service Review is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations (14 CCR) §15306 (Class 6 Exemption), and approve the Notice of Exemption for filing; and 2) Adopt LAFCo Resolution 2022-23-06, approving the City of Ukiah Municipal Service Review and Sphere of Influence Update Study, adopting the proposed sphere of influence and area of interest, and certifying that the Commission has Considered the Environmental Effects Identified in the Environmental Impact Report (SCH No. 2022050556) for the Project; adopting Environmental Findings Pursuant to the California Environmental Quality Act; and adopting a Statement of Overriding Considerations.

6b) PUBLIC HEARING Ukiah Valley Sanitation District Municipal Service Review and Sphere of Influence Update Study and Finding of Exemption Pursuant to the California Environmental Quality Act.

The Commission will hold a Public Hearing to consider adoption of the Ukiah Valley Sanitation District Municipal Service Review (MSR) and Sphere of Influence (SOI) Update Study as required by LAFCo law. The final report includes written determinations on the level and scope of services provided by the Ukiah Valley Sanitation District (UVSD). RECOMMENDED ACTIONS: 1) Find the Ukiah Valley Sanitation District Municipal Service Review is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations (14 CCR) §15306 (Class 6 Exemption), and find the UVSD Sphere of Influence Update is exempt from CEQA pursuant to 14 CCR §15061(b)(3) (General Rule), and approve the Notice of Exemption for filing; and 2) Adopt LAFCo Resolution 2022-23-07, approving the Ukiah Valley Sanitation District Municipal Service Review and Sphere of Influence Update Study and adopting the proposed sphere of influence and areas of interest.

7. WORKSHOP ITEMS

None

8. MATTERS FOR DISCUSSION AND POSSIBLE ACTION

8a) Commissioner Terms, Recruitments and Elections

The Commission will receive an informational report regarding status of Commissioner terms and seats, recruitments and elections.

9. INFORMATION AND REPORT ITEMS

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission. No immediate action will be taken on any of the following items.

9a) Work Plan, Current and Future Proposals (Written)

9b) Correspondence (Copies provided upon request)

- SDRMA President's Special Acknowledgement Award for no paid claims during the prior 5 years

9c) CALAFCO Business and Legislative Report

9d) Executive Officer's Report (Verbal)

9e) Committee Reports (Executive Committee, Policies & Procedures, Work Plan Ad Hoc) (Verbal)

9f) Commissioner Reports, Comments or Questions (Verbal)

ADJOURNMENT

The next Regular Commission Meeting is tentatively scheduled for Monday, **January 9, 2023** at 9:00 AM.
Meeting may be held via a hybrid model due to current State and local mandates related to the COVID-19 pandemic.

Notice: This agenda has been posted at least 72 hours prior to the meeting and in accordance with the temporary Brown Act Guidelines instated by State Executive Order N-29-20 and AB 361.

Participation on LAFCo Matters: All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: Commission meetings are held via a hybrid model – the in-person option held in a wheelchair accessible facility and also by teleconference. Individuals requiring special accommodations to participate in this meeting are requested to contact the LAFCo office at (707) 463-4470 or by e-mail to eo@mendolafco.org. Notification 48 prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting. If attending by teleconference, if you are hearing impaired or otherwise would have difficulty participating, please contact the LAFCo office as soon as possible so that special arrangements can be made for participation, if reasonably feasible.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission before the hearing.