

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482

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COMMISSIONERS

Jerry Ward, Chair & Treasurer
Public Member

Carre Brown, Vice Chair
County Board of Supervisors

Kevin Doble
Ukiah City Council

Gerardo Gonzalez
Willits City Council

Dan Hamburg
County Board of Supervisors

Theresa McNerlin
Ukiah Valley Sanitation District

Tony Orth
Brooktrails Township CSD

Scott Ignacio, Alternate
Point Arena City Council

John McCowen, Alternate
County Board of Supervisors

Carol Rosenberg, Alternate
Public Member

Angela Silver, Alternate
Calpella County Water District

STAFF
Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Elizabeth Salomone

Counsel
Scott Browne

Regular Meetings
First Monday
of each month
at 9:00 AM
in the Mendocino
County Board
of Supervisors Chambers
501 Low Gap Road

Approved October 2, 2017

MINUTES

Local Agency Formation Commission of Mendocino County

Regular Meeting of Monday, August 7, 2017

County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California

CALL TO ORDER and ROLL CALL

Chair Ward called the meeting to order at 9:02am.

Members Present: Commissioners Carre Brown, Kevin Doble, Gerardo Gonzalez, Dan Hamburg, , Tony Orth, and Jerry Ward

Members Absent: Commissioners Theresa McNerlin

Alternate Members Present: Commissioners John McCowen (departed 10:25am) and Carol Rosenberg

Alternate Members Absent: Commissioners Scott Ignacio and Angela Silver

Staff Present: Uma Hinman, Executive Officer
Elizabeth Salomone, Clerk

PUBLIC EXPRESSION (Video Time: 2:34)

1. Public Expression

Tamara Alaniz, General Manager of the Russian River Flood Control and Water Conservation Improvement District (RRFC) and the Upper Russian River Water Agency Joint Powers of Authority (URRWA JPA), and Willits resident, addressed the Commission. Mrs. Alaniz thanked the Commission for the recent Brown Act & Ethics Training provided through County Counsel and LAFCo sponsorship, expressing interest in future trainings.

Lee Howard, County resident, addressed the Commission expressing concerns regarding the potential project proposal for consolidation of five water districts in the Ukiah Valley.

CONSENT CALENDAR (Video Time: 8:15)

Items 2-6 were pulled from the Consent Calendar for discussion.

Commissioner Brown requested consideration of a more standard template for the agenda and minutes.

2. Approval of the May 1, 2017 Regular Meeting Summary Minutes

The following comments and edits were noted for the May 1, 2017 meeting:

- Commissioner Hamburg verified the edits requested at the June 5, 2017 meeting were incorporated.
- Page 4 of 7, Item 7 motion to read "...and staff **were** directed to schedule a public hearing..."
- Page 5 of 7, Item 10 should read "...and ~~Councilperson~~ **Assembly Member** Woods."

3. Approval of the June 5, 2017 Regular Meeting Summary Minutes

The following comments and edits were noted for the May 1, 2017 meeting:

- Page 2 of 5, Item 3 Claims, clarification on "County Counsel Training" as Brown Act & Ethics training conducted by County Counsel.
- Page 3 of 5, Item 6 first line needs clarification regarding the opening of the public hearing.

4. Approval of the June 2017 Claims

<u>June 2017 claims totaling:</u>	<u>\$17,582.51</u>
Uma Hinman Consulting:	\$ 11,126.46
Ukiah Valley Conference Center:	\$ 474.94
P. Scott Browne:	\$ 500.00
Commission Reimbursements:	\$ 178.08
County of Mendocino, audio/video & GIS	\$ 208.96
Newspapers (public hearing notices)	\$ 370.99
CALFACO	\$ 899.00
Pacific Internet	\$ 979.08
Anderson Valley Ambulance Services, adjustment of fees	\$ 2,845.00

5. Approval of the July 2017 Claims

<u>July 2017 claims totaling:</u>	<u>\$12,263.73</u>
Uma Hinman Consulting:	\$ 9,671.25
Ukiah Valley Conference Center:	\$ 442.48
P. Scott Browne:	\$ 600.00
Pehling & Pehling CPA:	\$ 1,550.00

6. Approval of the County of Mendocino Information Services Contract Renewal (Standard Services Agreement No. EO 17-66)

It was noted the contract language is standard with no changes from last contract. The rate increases were discussed.

7. Approval of the Pehling & Pehling, CPA Contract for FY 2016-17 Audit

8. Savings Bank of Mendocino Authorized Signatures Update for Checking Account

Upon motion by Commissioner Brown and second by Commissioner Gonzalez, Consent Calendar Items 2-8 were approved with noted changes by roll call vote:

Ayes: (6) Brown, Doble, Gonzalez, Hamburg, Orth, and Ward

Absent: (1) McNerlin

WORKSHOP ITEMS

9. Workshop for Comptche Community Service District (CSD) Sphere of Influence Update (Video Time: 19:45)
EO Hinman presented with thanks to Comptche CSD staff, including Michael Schaeffer, for their assistance. Comments and questions were offered by Commissioners Brown, McCowen, Doble, Hamburg, Orth, Ward, and Gonzalez.

Items for staff to address:

- Update on Table 2-2, MSR Determinations #8, Financial Ability of Agency to Provide Services.
 - Map expanded to show adjoining district's boundaries and out of district service areas, if possible.
 - More current financial information, including annual financial reviews, County Prop 172 and a fundraising line item.
 - Possible boundary issues, with regards to access, noted for next MSR update.
 - Notation of the out of district service areas addressed in the final multi-district document introduction.
 - Note the formation of Mendocino Fire District Association working to identify additional revenue sources for fire services within Mendocino County.
10. Public Workshop for the City of Fort Bragg Municipal Service Review and Sphere of Influence Update (Video Time: 45:30)
EO Hinman presented with thanks to Fort Bragg staff Linda Ruffing, City Manager, and Marie Jones, Community Development Director, and introduced Scott Perkins, Associate Planner in the Community Development Department, in the audience. Comments and questions were offered by Commissioners McCowen and Orth.

Items for staff to address:

- Clarify the discrepancy between the City of Fort Bragg Sphere of Influence boundary and the Fort Bragg Municipal Improvement District No. 1 boundary south of the City limits.
- Review verbiage throughout document for characterization and value statements.
- Include a consolidated list of the capital improvement projects referenced throughout the document.

Commissioner Orth asked for the following comments from Scott Perkins, City of Fort Bragg, to be entered into the record: There are water and sewer services provided in the Noyo Harbor District by the City of Fort Bragg, the City has members on the Harbor District Commission, and there are no current plans by the City of Fort Bragg, the Noyo Harbor District, or the Harbor Commission to improve or expand infrastructure within the Noyo Harbor District, which would prevent increased infrastructure demand within the harbor including off shore oil development.

MATTERS FOR DISCUSSION & POSSIBLE ACTION

11. Draft Legislative Policy (Video Time 57:20)
EO Hinman presented. Comments and questions were offered by Commissioners McCowen, Brown, Orth, and Hamburg.

Upon motion by Commissioner Brown and second by Commissioner Gonzalez, the proposed legislative policy was approved by unanimous vote:

Ayes: (6) Brown, Doble, Gonzalez, Hamburg, Orth, and Ward
Absent: (1) McNerlin

10:05am – 10:14am Chair Ward called a short break.

12. CALAFCO Business and Legislation Report (Video Time 1:06:03)

- CALAFCO Letter of support request for SB 448: Edits to the draft letter were noted, including copies sent to Senator McGuire and Assembly Member Wood.
- CALAFCO Letter of opposition ratification for AB 1361: Upon motion by Commissioner Orth and second by Commissioner Brown, the support letter for SB 448, as amended, was approved and the opposition letter for AB 1361 was ratified by unanimous vote:
Ayes: (6) Brown, Doble, Gonzalez, Hamburg, Orth, and Ward
Absent: (1) McNerlin
- CALAFCO 2017 Conference Sand Diego, October 25-27; early registration deadline August 31
Participation was discussed.
- CALAFCO 2017 / 2018 Board of Directors Nominations, due September
No Mendocino LAFCo Commissioners were nominated.
- CALFACO 2017 Annual Achievement Awards nominations open; due August 31
Nominations were discussed and none were offered during the meeting.
- CALFACO Quarterly Report was included in the packet.
- CALFACO Legislative Update (AB 464 Chaptered) was included in the packet.

INFORMATION/ REPORT ITEMS

13. Status of Applications, Future Projects, MSR and SOI Updates (Video Time: 1:23:09)

Current Projects:

- *City of Ukiah Detachment of Ukiah Valley Sanitation District (UVSD) Served Areas* has no progress to report.
- *Fort Bragg Rural Fire Protection District, North of 10 Mile Annexation* is now complete.

Future Projects:

- *Anderson Valley Community Service District activation of Latent Powers to Provide Water and Sewer Services application* is expected to be received within the next 2-3 months.
- *Millview County Water District Annexation* is pending a pre-application, including the Nicolls Annexation.

MSR/SOI Updates

- *Elk Community Services District* SOI update workshop is expected for the next regular meeting. Other fire districts are moving forward.
- *City of Willits* MSR/SOI update continues to make progress.
- *Brooktrails CSD* MSR/SOI update is underway.
- *Fire District SOIs* are continuing; however, fire season is causing delays.

14. Correspondence (Video Time: 1:26:39)

Comments were offered by Commissioner Ward.

15. Executive Officer's Report: (Video Time: 1:27:34)

No comments were offered by Commissioners.

16. Committee Reports (Video Time: 1:27:46)

The Policies & Procedures Committee met July 31, 2017 and presented during Item 11.
Executive Committee meeting scheduled for directly after August 7 Regular meeting.

17. Commissioners Reports, Comments or Questions (Video Time: 1:28:06)

EO Hinman is scheduled to meet with the Upper Russian River Water Agency Joint Powers of Authority General Manager in September for an update.

Commissioner Brown offered information on the Potter Valley Project relicensing.

18. Legislation Report (Video Time: 1:32:45)

No reports.

ADJOURNMENT

There being no further business, at 10:40am the meeting was adjourned. The next regular meeting is scheduled for Monday, September 11, 2017 at 9:00am in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah, California.

Live web streaming and recordings of Commission meetings are now available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are also available on the LAFCo website. June 5, 2017

<https://www.youtube.com/watch?v=FH8UrdXtIkA>