

MENDOCINO

Local Agency Formation Commission

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CHAIR

Richard Shoemaker
Russian River Flood Control
And Water Conservation
Improvement District

Approved by Commission September 12, 2015

VICE CHAIR

John McCowen
County Board
Of Supervisors

MINUTES LOCAL AGENCY FORMATION COMMISSION OF MENDOCINO COUNTY

Regular Meeting of Monday, August 3, 2015

County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California

MEMBERS

Dan Hamburg
County Board
Of Supervisors

Call to Order & Roll Call

Chair Shoemaker called the meeting to order at 9:04am.

Doug Hammerstrom
Fort Bragg City Council

Members Present:

Commissioners Dan Hamburg (9:23am), Doug Hammerstrom, Holly Madrigal, John McCowen, Theresa McNerlin, Richard Shoemaker, and Jerry Ward

Holly Madrigal
Willits City Council

Theresa McNerlin
Ukiah Valley Sanitation District

Jerry Ward
Public Member

Members Absent:

None

Alternate Members Present:

Commissioners Carre Brown (until 12:02pm), Kevin Doble, Carol Rosenberg, and Angela Silver

ALTERNATE MEMBERS

Carre Brown
County Board
Of Supervisors

Alternate Members Absent:

None

Kevin Doble
Ukiah City Council

Staff Present:

George Williamson, Executive Officer
Elizabeth Salomone, Clerk

Carol Rosenberg
Public Member

Angela Silver
Calpella County Water District

Commissioners Carre Brown, was seated on behalf of Commissioner Dan Hamburg from 9:04am-9:23am.

Executive Officer
George Williamson

Consent Calendar

Counsel
Scott Browne

1. Approval of the July 13, 2015 Regular Meeting Summary Minutes
2. Approval July 2015 Claims
3. Acceptance of the Monthly Financial Report

Analyst
Colette Metz

It was noted that Commissioner McCowen did not open the July 13, 2015 Regular Meeting as stated in the minutes. Commissioner Ward asked for Item 2 to be pulled from the Consent Calendar for discussion.

Commission Clerk
Elizabeth Salomone

Upon motion by Commissioner McNerlin and second by Commissioner Madrigal, Items 1 and 3 of the Consent Calendar were approved by roll call vote:

Regular Meetings

Frist Monday
of each month
At 9:00 AM
At the Mendocino
County Board
Of Supervisors Chambers
501 Low Gap Road

Ayes: Commissioners Brown, Hammerstrom, Madrigal, McCowen, McNerlin, Shoemaker, and Ward

Commissioner Ward asked George Williamson for clarification on a number of items in the Claims Report.

Upon motion by Commissioner Madrigal and second by Commissioner Ward, Item 2 of the Consent Calendar was approved by roll call vote:

Ayes: Commissioners Brown, Hammerstrom, Madrigal, McCowen, McNerlin, Shoemaker, and Ward

4. Public Expression. No member of the public indicated an interest in speaking.

Public Hearing

5. Fire District Municipal Services Review CONTINUATION

The Public Hearing was opened at 9:48am on July 13, 2015 and continued to this meeting.

Bruce Baracco presented the Fire District Municipal Services Reviews.

Potter Valley Community Service District

Mr. Baracco recommended the MSR be held in abeyance pending resolution of the District Boundaries between the District and the County GIS. Mr. Baracco noted he would send an annotated version of this MSR to Commissioners.

Redwood Valley-Calpella Fire Protection District

The Draft MSR has been reviewed by the District. Comments and questions were offered by Commissioners McCowen, Brown, Hammerstrom, Ward, Shoemaker, Madrigal, Doble, and McNerlin.

Fire Chief Don Dale spoke regarding questions and comments raised by Commissioners.

Discussion was held regarding the financial reporting of this and other special districts.

Mendocino Fire Protection District

Having received the draft MSR last week, the District has provided no formal comment yet, though Mr. Baracco noted he has been in touch with the Fire Chief. Commissioner Hamburg noted from his conversation with Fire Chief O'Brien last week there are no problems with the draft aside from grammatical edits. Comments and questions were offered by Commissioner Hamburg, Madrigal, Ward, Doble, Hammerstrom, Brown, McNerlin, and Shoemaker.

Discussion was held regarding the election and/or appointment of Board members for this and other special districts.

Albion-Little River Fire Protection District

The District Board meets mid-August to review the draft MSR and it will be back on the agenda for the September Regular LAFCo meeting. Comments and questions were offered by Commissioners McCowen, Hammerstrom, Madrigal, Rosenberg, and Shoemaker.

Workshop

6. Sphere of Influence Updates

George Williamson presented an overview of the SOI Updates, asking the Commission for feedback on the process. Comments and questions were offered by Commissioners Ward, Hammerstrom, Rosenberg, McCowen, Shoemaker, and Brown.

Chair Shoemaker called a break from 10:45am to 10:57am.

City of Point Arena

George Williamson presented the draft SOI to the Point Arena City Council last week. Comments and questions were offered by Commissioners Ward, McCowen, Hammerstrom, Shoemaker, and Madrigal.

Elk County Water District

George Williamson complimented the District for their cooperation. Comments and questions were offered by Commissioners Madrigal, Ward, McCowen, Hamburg, and Madrigal.

Round Valley County Water District

George Williamson complimented the District for their cooperation. Comments and questions were offered by Commissioners Ward, Hammerstrom, McCowen, Shoemaker, Brown, and Madrigal.

Chair Shoemaker asked if the affected Tribes have been given an opportunity to review and comment directly to Mendocino LAFCo on the draft SOI. Mr. Williamson noted he will do so.

Calpella County Water District

The District has asked to continue the workshop until the District Board has an opportunity to meet and review the draft SOI. Comments and questions were offered by Commissioners McCowen, Brown, Shoemaker, Doble, Ward, Rosenberg, and Madrigal.

Caspar South Water District

George Williamson noted difficulty in obtaining information from the District and anticipates more information coming forth with the Commission mandated early MSR update. Comments and questions were offered by Commissioners McCowen, Shoemaker and Hammerstrom.

Irish Beach Water District

It was noted there is a pending detachment for this District, which the District is currently opposing. A letter was received from The Law Offices of Elizabeth Ann Reifler on behalf of her client, David De Ruitter regarding the proposed SOI and its impact on the proposed De Ruitter detachment. Mr. Williamson noted the four-page letter was received at 12:30am this morning and includes a written request from Mr. De Ruitter that this written Objection be added to the Agenda and READALOUD at LAFCo's August 3, 2015 Workshop. Mr. De Ruitter further requests that this written Objection be included in the Minutes and in any follow up report addressing IBWD's SOI. The Commission requested the record reflect the letter will be distributed to the Commissioners as soon as possible after the meeting.

Comments and questions were offered by Commissioners McCowen, Shoemaker, and Ward.

Action on Proposed SOI

The Commission directed George Williamson to publish the Public Review Drafts of the Proposed SOIs. Comments from Commissioners are to be received by staff by August 10, 2015.

Matters for Discussion & Possible Action

7. EIR Contract Award for City of Ukiah SOI Reduction

George Williamson presented. Comments and questions were offered by Commissioners Doble, McNerlin, McCowen, Shoemaker, Ward and Hammerstrom. Commissioner Doble clarified that the City Planner did not participate in the selection due to possible conflict of interest.

Comments were received from Randy Rouda, LACO Associates.

Upon motion by Commissioner McCowen and second by Commissioner Ward, the selection of LACO Associates to prepare the City of Ukiah SOI Reduction EIR and authorization of the Chair to sign an agreement for services, subject to the deposit of funds by the City of Ukiah was approved by roll call vote:

Ayes: Commissioners Hamburg, Hammerstrom, Madrigal, McCowen, McNerlin, Shoemaker, and Ward

8. Status of Current and Future Projects

George Williamson presented the staff report, focusing on the Anderson Valley CSD request for activating latent powers.

9. Status of MSR and SOI Updates

It was noted by Bruce Baracco the five MSRs that have been approved by the Commission:

Covelo FPD	Hopland FPD	Leggett Valley FPD
Little Lake FPD	Long Valley FPD	

Comments and questions were offered by Commissioner Ward, McCowen, and Shoemaker.

Other Items

10. Correspondence - Nothing to report.

11. Executive Officer's Report

George Williamson noted the audit information was provided to Zach Pehling, CPA. He also noted the Planning Committee is making progress on the Policies & Procedures update in their ongoing meetings.

12. Commissioners Reports, Comments or Questions

Commissioner Ward: The agenda needs to reflect the specific districts for discussion.

Chair Shoemaker: George Williamson was asked to review his Mendocino County activities in the last week, when he visited a number of agencies.

13. Legislation Report – There was no report presented.

Adjournment

There being no further business, at 12:48pm the meeting was adjourned to the next regular meeting on Monday, September 13, 2015 at 9:00 AM in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah, California.