

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482
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COMMISSIONERS

Carre Brown, Chair
County Board of Supervisors

Tony Orth, Vice Chair
Brooktrails Township CSD

Gerald Ward, Treasurer
Public Member

Gerardo Gonzalez
Willits City Council

Scott Ignacio
Point Arena City Council

John McCowen
County Board of Supervisors

Vacant
Special District Member

Jenifer Bazzani, Alternate
Ukiah Valley Fire District

Richard Weinkle, Alternate
Public Member

John Haschak, Alternate
County Board of Supervisors

Will Lee, Alternate
City of Fort Bragg

STAFF
Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Kristen Meadows

Counsel
Scott Browne

REGULAR MEETINGS
First Monday of each month
at 9:00 AM in the
Mendocino County
Board of Supervisors
Chambers
501 Low Gap Road, Ukiah

A G E N D A

Regular Meeting of **Monday, November 2, 2020** at 9:00 AM
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

*Live web streaming and recordings of Commission meetings are available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are available on the LAFCo website <http://mendolaferco.org/recorded-meetings/>
Meeting documents are available online: <https://www.mendolaferco.org/commission-meetings>*

Important Notice

Pursuant to State Executive Order N-29-20 pertaining to the convening of public meetings in response to the COVID-19 pandemic, effective March 20, 2020, the Mendocino Local Agency Formation Commission (LAFCo) meetings will be conducted remotely and will not be available for in person public participation until further notice.

The regularly scheduled meeting of the Commission will be live streamed and available for viewing on the [Mendocino County YouTube page](#).

In order to minimize the risk of COVID-19 exposure, the public may provide written and verbal comments in lieu of personal attendance as outlined below.

Submit **written comments** electronically to eo@mendolaferco.org by 8:00 a.m. on November 2. In the subject line, specify the agenda item number for your comments, "To be read aloud" if desired, and in the body of the email include your name. If to be read aloud, please keep your comments to 500 words or less. All written comments will be provided as soon as feasible to the Commission and posted on the [meeting documents](#) page of the website.

Provide **verbal comments** via teleconference with the information provided on the [website](#). Please pre-register by email to eo@mendolaferco.org by 8:00 a.m. on November 2. In the subject line, specify the agenda item number for your comments and "...Live" (Example: Item 4a Public Comment Live, your name). Participants will also receive instructions for participation in the meeting. Each participant will have three minutes to provide comments related to the agenda item.

We thank you for your understanding and appreciate your continued interest.

1. CALL TO ORDER and ROLL CALL

2. PUBLIC EXPRESSION

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit and no action will be taken at this meeting. See public participation information above.

3. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

3a) Approval of the September 14, 2020 Regular Meeting Summary

3b) Approval of the September 2020 Claims & Financial Report

3c) Approval of the October 2020 Claims & Financial Report

4. PUBLIC HEARING ITEMS

None

5. WORKSHOP ITEMS

None

6. MATTERS FOR DISCUSSION AND POSSIBLE ACTION

6a) Report on Consultant Proposals for City of Ukiah and Ukiah Valley Sanitation District MSR/SOI Updates

The Commission will receive an update on the RFP process and proposals received for the City of Ukiah and the Ukiah Valley Sanitation District Municipal Service Review and Sphere of Influence Updates. Informational.

6b) Proposed Policy for Inactive Applications

Commission will consider a proposed policy on inactive applications as recommended by the Policies & Procedures Committee. RECOMMENDATION: Approve Resolution No. 2020-21-02 adopting a policy for inactive applications and directing staff to update the Mendocino LAFCo Policies & Procedures Manual.

6c) Agreement for Services with Mendocino County

Commission will consider an Agreement for Services with the Mendocino County Executive Office, Information Services Division, to provide GIS and televised meeting support. RECOMMENDATION: Approve the contract with Mendocino County and authorize the Chair's signature.

6d) Commissioner Terms of Office and Special District Member Election

The Commission will receive a report on progress of the Special District Regular Member Election process. Informational.

6e) Mendocino LAFCo Website

The Commission will receive a report on the Mendocino LAFCo website outage and rebuild. Informational.

7. INFORMATION AND REPORT ITEMS

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

7a) Work Plan, Current and Future Proposals (Written)

7b) Correspondence (Copies provided upon request)

7c) Executive Officer's Report (Verbal)

7d) Committee Reports (Executive Committee/Policies & Procedures) (Verbal)

7e) Commissioner Reports, Comments or Questions (Verbal)

7f) CALAFCO Business and Legislative Report

ADJOURNMENT

The next Regular Commission Meeting is scheduled for Monday, **December 7, 2020** at 9:00 AM
Location to be determined based on current State and local mandates related to the COVID-19 pandemic.

Notice: This agenda has been posted at least five (5) calendar days prior to the meeting and in accordance with the temporary Brown Act Guidelines instated by State Executive Order N-29-20.

Participation on LAFCo Matters: All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: Because the meeting is being held by teleconference, if you are hearing impaired or otherwise would have difficulty participating, please contact the LAFCo office as soon as possible so that special arrangements can be made for participation, if reasonably feasible.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission before the hearing.