
MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482

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V COMMISSIONERS

Jerry Ward, Chair & Treasurer
Public Member

Carre Brown, Vice Chair
County Board of Supervisors

Kevin Doble
Ukiah City Council

Gerardo Gonzalez
Willits City Council

Dan Hamburg
County Board of Supervisors

Theresa McNerlin
Ukiah Valley Sanitation District

Tony Orth
Brooktrails Township CSD

Scott Ignacio, Alternate
Point Arena City Council

John McCowen, Alternate
County Board of Supervisors

Carol Rosenberg, Alternate
Public Member

Special District Seat, Alternate
(Jenifer Bazzani to be sworn in July 2018.)

STAFF
Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Elizabeth Salomone

Counsel
Scott Browne

Regular Meetings
First Monday
of each month
at 9:00 AM
in the Mendocino
County Board
of Supervisors Chambers
501 Low Gap Road

Approved by Committee on June 20, 2018

Executive Committee Minutes

Wednesday, June 4, 2018, 10:00am

County Board of Supervisors Chamber

Mendocino County Administrative Building, 501 Low Gap Road, Ukiah, CA 95482

1. CALL TO ORDER & ROLL CALL

Chair Ward called the meeting to order at 11:04am.

Members Present: Commissioners Carre Brown, Kevin Doble, and Gerald Ward

Staff Present: Uma Hinman and Elizabeth Salomone

2. MATTERS FOR DISCUSSION & POSSIBLE ACTION

2a) Approval of the February 14, 2018 Executive Committee Minutes

Upon motion by Commissioner Brown and second by Commissioner Doble, the Executive Committee meeting minutes of February 14, 2018 were unanimously approved: Ayes: Commissioners Brown, Doble, and Ward

2b) FY 2017-18 Budget Review

Executive Officer presented Basic Services budget through year end. The following unexpected projects were addressed by staff throughout the fiscal year:

- Three agencies initially scheduled solely for Sphere of Influence (SOI) updates were increased to Municipal Service Review (MSR) updates as well due to substantial changes since the last MSR update.
- Reformatting and partial MSR updates added to Fire Districts SOI updates.
- Numerous and extensive Public Records Act requests.
- Redevelopment Agency (RDA) Oversight Board selection process

Chair/Treasurer Ward will review staff's budget spreadsheet and staff will schedule another meeting for June.

2c) Fiscal Year 2017-2018 Audit

Executive Officer presented. Committee directed staff to pursue a contract with current Certified Public Accountant for the FY 2017-18 audit and prepare Request for Proposal (RFP) for FY 2018-19.

2d) Work Plan

Executive Officer presented and a discussion of outstanding MSR and SOI mapping issues was held.

2e) Legal Opinion Update

Executive Officer presented and staff was directed to notify Legal Counsel to put a hold on outstanding legal opinions on the relationship with Special Districts and Tribal lands.

2f) Items for Future Meetings

No new items were presented.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:28pm