

**Resolution No. 2019-20-03
of the Local Agency Formation Commission of Mendocino County**

**Adopting the
Proposed Budget and Work Plan for Fiscal Year 2020-21**

WHEREAS, the Mendocino Local Agency Formation Commission, hereinafter referred to as the "Commission", annually adopts a proposed budget by May 1st and a final budget by June 15th to fulfill its purposes and functions that are set by State law; and

WHEREAS, the Commission has prepared a Proposed Budget and Work Plan for public review that meets the criteria set forth in Government Code Section 56381, including adopting a Proposed Budget that will allow the Commission to fulfill its purposes and programs; and

WHEREAS, the Executive Officer has given sufficient notice of a public hearing to be conducted by the Commission in the form and manner prescribed by law; and

WHEREAS, the Commission heard and fully considered all oral and written testimony submitted and presented on the proposed budget and work plan, including the Executive Officer's report and recommendations, at a public hearing held on May 4, 2020; and

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission hereby approves a Proposed Budget for fiscal year 2020-21 as set forth in Exhibit A, attached hereto; and
2. Finds that the Proposed Budget as set forth in Exhibit A, attached hereto, will not result in reductions in staffing or program costs to such an extent that the Commission would be impeded from fulfilling the purpose and programs of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and
3. Directs the Executive Officer to forward the Proposed Budget, as adopted, to all independent special districts, cities and the County, and to schedule the Final Budget hearing for no later than June 1, 2020.

The foregoing Resolution was passed and duly adopted at a regular meeting of the Mendocino Local Agency Formation Commission held on this 4th day of May 2020, by the following vote:

AYES: Bazzani, Gonzales, McCowen, Ward

NOES: Brown, Ignacio, Orth

ABSTAIN:

ABSENT:

ATTEST:



UMA HINMAN, Executive Officer


CARRE BROWN, Chair

"Exhibit A"

**Mendocino Local Agency Formation Commission
Proposed Budget FY 2020-21**

4-May-20

ACCOUNT #	DESCRIPTION	FY 2019-20 Adopted	FY 2020-21 Proposed
REVENUE			
	<i>Anticipated Cash Balance</i>	\$ -	\$ -
4000	LAFCO Apportionment Fees	\$ 135,000	\$ 150,000
4100	Service Charges		
4800	Miscellaneous		
4910	Interest Income	\$ 350	\$ 450
	Revenue Subtotal	\$ 135,350	\$ 150,450
8000	Applications		
8601	Special Project (SALC Grant Project Reimbursement)		\$ 5,100
	Revenue Total	\$ 135,350	\$ 155,550
EXPENSES			
5300	Basic Services	\$ 72,060	\$ 72,060
5500	Rent	\$ 5,460	\$ 5,568
5600	Office Expenses	\$ 2,700	\$ 3,450
5700	Internet & Website Costs	\$ 1,300	\$ 1,300
5900	Publication and Legal Notices	\$ 2,000	\$ 2,000
6000	Televising Meetings	\$ 3,000	\$ 2,000
6100	Audit Services	\$ 3,500	\$ 3,500
6200	Bookkeeping	\$ 4,500	\$ 4,500
6300	Legal Counsel	\$ 7,200	\$ 10,200
6400	A-87 Costs County Services	\$ 428	\$ 2,131
6500	Insurance-General Liability	\$ 1,100	\$ 3,000
6600	Memberships (CALAFCO/CSDA)	\$ 2,750	\$ 3,691
6670	GIS Contract with County (Counsel training, IT support)	\$ 2,500	\$ 2,500
6740	In-County Travel & Stipends	\$ 4,000	\$ 3,000
6750	Travel & Lodging Expense	\$ 3,500	\$ 100
6800	Conferences (Registrations)	\$ 3,000	\$ 150
7000	Work Plan (MSRs and SOIs)	\$ 41,250	\$ 42,500
9000	Miscellaneous (Special District Training Support, bank fees)	\$ -	\$ -
	Operating Expenses Subtotal	\$ 160,248	\$ 161,650
8000	Application Filing Expenses	\$ -	\$ -
8601	Special Project (SALC Grant Project)	\$ -	\$ 5,100
	Expenses Total	\$ 160,248	\$ 166,750

REVENUE/EXPENSE DIFFERENCE \$ (24,898) \$ (11,200)

(Negative balance indicates use of fund balance and/or reserves)

Mendocino LAFCo 5-Year Rolling Work Plan

FY 2020-21 through 2024-25

May 4, 2020

Disclaimer: The schedule for each study identified in this Work Plan is an estimate and is subject to change based on overall staff workload, agency responsiveness and timely provision of requested information, complexity of issues, and public controversy. Each study is assumed to consist of a combined MSR and SOI Update and be exempt from CEQA. The cost estimate reflects the minimum staff time to: coordinate a response to the Request for Information (RFI), draft the study for agency review and make revisions, prepare the study for one Public Workshop and Public Hearing and make revisions, and finalize the study to post online and mail to the subject agency. This Work Plan will be reviewed mid-year, or sooner as needed, and revised to account for a more refined level of detail related to the anticipated scope of work for specific studies. The estimated Work Plan schedule and costs may roll over to the next Fiscal Year.

Prior Study	Service Provider
Fiscal Year 2020-21	
n/a	Ukiah Valley Sanitation District (continued from FY 2019-20)
n/a	CSA 3 (continued from FY 2019-20)
2012	City of Ukiah (initiated)
2013	Ukiah Valley FD (Ukiah Valley Fire Authority JPA)
2010	Covelo CSD (continued from FY 2019-20)
Fiscal Year 2021-22	
2012	City of Ukiah (continued from FY 2020-21)
2015	City of Point Arena
2015	Anderson Valley CSD
2015, 2016	Water/Wastewater Districts (14) - include Mutual Water Companies (initiated)
n/a	Lighting Districts Discovery Only (11?)
2008	Mendocino Coast Recreation and Park District
Fiscal Year 2022-23	
2015, 2016	Water/Wastewater Districts (14) - include Mutual Water Companies (continued)
2017	City of Fort Bragg
2016	Mendocino County Resource Conservation District
2016	Noyo Harbor District
2016	Mendocino Coast Health Care District
Fiscal Year 2023-24	
2016	Hopland PUD
2019	Brooktrails Township CSD
2018	Fire Districts (16)
2019	City of Willits
Fiscal Year 2024-25	
2008	Mendocino City CSD
2017	Cemetery Districts (8)
n/a	Ukiah Valley Sanitation District
n/a	County Service Area 3