

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482

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Approved September 14, 2017

MEMBERS

Jerry Ward, Chair & Treasurer
Public Member

Carre Brown, Vice Chair
County Board of Supervisors

Kevin Doble
Ukiah City Council

Gerardo Gonzalez
Willits City Council

Dan Hamburg
County Board of Supervisors

Theresa McNerlin
Ukiah Valley Sanitation District

Tony Orth
Brooktrails Township CSD

ALTERNATE MEMBERS

Scott Ignacio
Point Arena City Council

John McCowen
County Board of Supervisors

Carol Rosenberg
Public Member

Angela Silver
Calpella County Water District

STAFF

Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Elizabeth Salomone

Counsel
Scott Browne

Regular Meetings

First Monday
of each month
at 9:00 AM
in the Mendocino
County Board
of Supervisors Chambers
501 Low Gap Road

MINUTES

Policies and Procedures Committee Meeting

July 31, 2017 12:00pm

Ukiah Valley Conference Center
200 S School Street, Ukiah, CA 95482

CALL TO ORDER AND ROLL CALL

Chair McNerlin called the meeting to order at 12:01pm.

Members Present: Commissioners Dan Hamburg, Theresa McNerlin,
and Tony Orth

Staff Present: Uma Hinman and Elizabeth Salomone

MATTERS FOR DISCUSSION & POSSIBLE ACTION

1. Approval of the January 20, 2017 Policies and Procedures Committee Meeting Minutes

Upon motion by Commissioner Orth and second by Commissioner Hamburg, the minutes for the January 20, 2017 Policies and Procedures Committee Meeting were approved by unanimous vote:

Ayes: Commissioners Hamburg, McNerlin, and Orth

2. Legislative Policy Development

The following draft policy was considered with consensus for recommendation to full Commission.

Legislative Policy

- 1) The Commission shall consider adoption of a legislative platform annually, at the first regular Commission meeting following the CALAFCO publication of their legislative platform, or as needed.
- 2) In situations when proposed legislation affecting LAFCo cannot be considered by the full Commission due to timing, the Executive Officer is authorized to provide written or e-mail correspondence regarding the Commission's position if the position is consistent with the adopted legislative platform of the Commission.
- 3) The Chair (or Vice Chair in the absence of the Chair) shall review and either sign the letter or approve the e-mail prior to it being submitted.
- 4) After submission, the Executive Officer shall forward the signed letter or approved e-mail to the Commission.
- 5) The correspondence will be included on the next available Commission agenda for affirmation.

The CALAFCO 2017 Legislative Policies are to be reviewed by Chair McNerlin and staff for full Commission consideration.

(Continued...)

3. Annexation Tax Negotiations Procedures

The Committee directed the Executive Officer to coordinate with the County Executive Office to clarify the process of tax apportionment agreements and discuss ways to streamline the process. The Committee will subsequently consider a draft policy and recommend to the full Commission.

4. Other Policy & Procedure Update Discussions and/or Recommendations

Policies on the Commission budget will be considered on a future agenda.

ADJOURNMENT

There being no further business the meeting was adjourned at 1:03pm.

The next Regular Commission Meeting is scheduled for
September 11, 2017
in the County Board of Supervisors Chambers
501 Low Gap Road, Ukiah, California