

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482
Telephone: (707) 463-4470 | E-mail: eo@mendolafo.org | Web: www.mendolafo.org

COMMISSIONERS

Carre Brown, Chair
County Board of Supervisors

Tony Orth, Vice Chair
Brooktrails Township CSD

Gerald Ward, Treasurer
Public Member

Gerardo Gonzalez
Willits City Council

Vacant
Special District seat

Scott Ignacio
Point Arena City Council

John McCowen
County Board of Supervisors

Jenifer Bazzani, Alternate
Ukiah Valley Fire District

Will Lee, Alternate
Fort Bragg City Council

Richard Weinkle, Alternate
Public Member

John Haschak, Alternate
County Board of Supervisors

STAFF

Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Kristen Meadows

Counsel
Scott Browne

REGULAR MEETINGS

First Monday of each month
at 9:00 AM in the
Mendocino County
Board of Supervisors
Chambers
501 Low Gap Road, Ukiah

Executive Committee Meeting

A G E N D A

August 13, 2020, 9:00 a.m.

Meeting to be held remotely via Zoom and teleconference due to pandemic.

Important Notice

Pursuant to State Executive Order N-29-20 pertaining to the convening of public meetings in response to the COVID-19 pandemic, effective March 20, 2020, the Mendocino Local Agency Formation Commission (LAFCo) meetings will be conducted remotely and will not be available for in person public participation until further notice.

The Executive Committee Meeting will be accessible to the public via teleconference (see www.mendolafo.com/meeting_documents for access and participation information.

In order to minimize the risk of COVID-19 exposure, the public may provide written and verbal comments in lieu of personal attendance as outlined below.

Submit **written comments** electronically to eo@mendolafo.org by 8:00 a.m. on August 13. In the subject line, specify the agenda item number for your comments, "To be read aloud" if desired, and in the body of the email include your name. If to be read aloud, please keep your comments to 500 words or less. All written comments will be provided as soon as feasible to the Commission and posted on the [meeting documents](#) page of the website.

Provide **verbal comments** via teleconference with the information provided on the [website](#). Please pre-register by email to eo@mendolafo.org by 8:00 a.m. on August 13 to allow staff time to provide meeting participation instructions. In the subject line, specify the agenda item number for your comments and "...Live" (Example: Item 4a Public Comment Live), your name. Participants will receive instructions for participation in the meeting. Each participant will have three minutes to provide comments related to the agenda item.

We thank you for your understanding and appreciate your continued interest.

1. CALL TO ORDER & ROLL CALL

Chair Carre Brown, Vice Chair Tony Orth and Commissioner Scott Ignacio

2. PUBLIC EXPRESSION

3. CLOSED SESSION

3a) Conference with Legal Counsel - Anticipated Litigation

Pursuant to Government Code Section 54956.9(d)(2) – Anticipated Litigation: significant exposure to litigation - two cases.

4. MATTERS FOR DISCUSSION & POSSIBLE ACTION

4a) Approval of the February 24, 2020 Executive Committee Minutes

4b) Consultant Lists

Review and consider consultant lists for LAFCo service reviews, sphere updates and CEQA studies.

4c) Fee Schedule Update

Discuss and provide direction to staff to initiate updates to staff billing rates, copy charges, and updates to the Fee Schedule.

4d) Proposed Indemnity Revisions

Discuss and provide direction to staff regarding proposed modifications to the indemnification agreement requested by the City of Ukiah.

4e) Electronic Signature Policy

Discuss and consider direction to the Policy & Procedures Committee regarding development of a policy for electronic signatures.

4e) Items for Future Meetings

Discussion opportunity for potential agenda items at future Commission and/or Committee meetings.

5. Executive Officer Report

ADJOURNMENT

The next Regular Commission Meeting is scheduled for
September 14, 2020
in the County Board of Supervisors Chambers
501 Low Gap Road, Ukiah, California

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Agenda Item 4a

DRAFT Executive Committee Meeting Minutes

February 24, 2020, 10:00 a.m.

Ukiah Valley Conference Center – Riesling Room
200 S School Street, Ukiah, California

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COMMISSIONERS

Carre Brown, Chair
County Board of Supervisors

Tony Orth, Vice Chair
Brooktrails Township CSD

Gerald Ward, Treasurer
Public Member

Gerardo Gonzalez
Willits City Council

John Huff
Mendocino Coast Recreation
and Park District

Scott Ignacio
Point Arena City Council

John McCowen
County Board of Supervisors

Jenifer Bazzani, Alternate
Ukiah Valley Fire District

Will Lee, Alternate
Fort Bragg City Council

Richard Weinkle, Alternate
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First Monday of each month
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Board of Supervisors
Chambers
501 Low Gap Road, Ukiah

1. CALL TO ORDER & ROLL CALL

Chair Carre Brown called the meeting to order at 10:00 a.m.

Members Present: Commissioners Carre Brown, Tony Orth and Scott Ignacio

Staff Present: Executive Officer Uma Hinman

2. PUBLIC EXPRESSION - none

THE EXECUTIVE COMMITTEE ADJOURNED TO CLOSED SESSION AT 10:05 A.M.

3. CLOSED SESSION

3a) Conference with Legal Counsel - Anticipated Litigation

Pursuant to Government Code Section 54956.9(d)(2) – Anticipated Litigation:
significant exposure to litigation – one case.

THE EXECUTIVE COMMITTEE RETURNED TO OPEN SESSION AT 10:20 A.M.

Direction was given to staff.

4. MATTERS FOR DISCUSSION & POSSIBLE ACTION

4a) Approval of the January 22, 2020 Executive Committee Minutes

Upon motion by Commissioner Orth and second by Commissioner Brown, the Executive Committee meeting minutes of January 22, 2020 were approved by unanimous vote:

Ayes: Commissioners Brown and Orth

Abstain: Commissioner Ignacio

4b) Preliminary Fiscal Year 2020-21 Budget and Work Plan

Executive Officer Hinman presented the preliminary Fiscal Year 2020-21 budget and work plan. Committee directed staff to add apportionment options of \$180,000 and \$190,000 and present to the Commission at the March Regular Meeting.

4c) Items for Future Meetings

No new items were presented.

5. Executive Officer Report

ADJOURNMENT

There being no further business, the meeting adjourned at 11:07 A.M.