
MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482
Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: eo@mendolafco.org Web: www.mendolafco.org

CHAIR

Richard Shoemaker
Russian River Flood Control
And Water Conservation
Improvement District

Approved by Commission June 1, 2015

VICE CHAIR

John McCowen
County Board
Of Supervisors

MINUTES LOCAL AGENCY FORMATION COMMISSION OF MENDOCINO COUNTY

Regular Meeting of Monday, May 4, 2015

County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California

MEMBERS

Dan Hamburg
County Board
Of Supervisors

Call to Order & Roll Call

Chair Shoemaker called the meeting to order at 9:03am.

Doug Hammerstrom
Fort Bragg City Council

Members Present:

Commissioners Dan Hamburg, Doug Hammerstrom, Holly Madrigal, John McCowen, and Richard Shoemaker

Holly Madrigal
Willits City Council

Theresa McNerlin
Ukiah Valley Sanitation District

Members Absent:

Commissioners Gerald Ward and Theresa McNerlin, both by prearrangement

Jerry Ward
Public Member

Alternate Members Present:

Commissioners Carre Brown, Kevin Doble, Carol Rosenberg, and Angela Silver

ALTERNATE MEMBERS

Carre Brown
County Board
Of Supervisors

Alternate Members Absent:

None

Kevin Doble
Ukiah City Council

Staff Present:

George Williamson, Executive Officer
Elizabeth Salomone, Clerk

Carol Rosenberg
Public Member

Commissioners Carol Rosenberg and Angela Silver were seated immediately.

Angela Silver
Calpella County Water District

Consent Calendar

Executive Officer
George Williamson

1. Approval of the April 6, 2015 Regular Meeting Summary Minutes
2. Approval April 2015 Claims
3. Acceptance of the Monthly Financial Report

Counsel
Scott Browne

Analyst
Colette Metz

Commissioner McCowen asked to pull the Commissioner mileage reimbursement from the claims package.

Commission Clerk
Elizabeth Salomone

Upon motion by Commissioner McCowen and second by Commissioner Madrigal, the Consent Calendar, without the Commissioner Mileage Reimbursement in Claims, was approved by roll call vote:

Regular Meetings

Frist Monday
of each month
At 9:00 AM
At the Mendocino
County Board
Of Supervisors Chambers
501 Low Gap Road

Ayes:

Commissioners Hamburg, Hammerstrom, Madrigal, McCowen, Rosenberg, Silver, and Shoemaker

Public Expression

4. There was no one from the public who indicated an interest in speaking.

Public Hearing

5. CONTINUATION of Mendocino County Fire Protection Districts (Part 2, 4 Districts)
Municipal Service Review (MSR) (LAFCo File M-2012-06)

Potter Valley Community Services District
Redwood Valley-Calpella Fire Protection District

Mendocino Fire Protection District
Albion-Little River Fire Protection District

George Williamson requested a continuation of the Public Hearing to the June 1, 2015 Regular Commission Meeting, which the Commission accepted. Comments and questions were offered by Commissioners Shoemaker, Brown, Hamburg, and McCowen.

Commissioner Shoemaker suggested the Executive Committee meet to discuss the MSR completion schedule. Commissioner McCowen suggested no further reimbursement to Mr. Baracco be made until such time as the work is completed.

Upon motion by Commissioner Hamburg and second by Commissioner McCowen, the Continuation of the Mendocino County Fire Protection District (Part 2, 4 Districts), was approved by roll call vote:

Ayes: Commissioners Hamburg, Hammerstrom, Madrigal, McCowen, Rosenberg, Silver, and Shoemaker

6. Public Hearing for Budget, FY 2015-16

George Williamson presented the Proposed FY 2015-16 Budget in accordance with Mendocino LAFCo Policies and Procedures Chapter III, Section N. The Executive Committee met and reviewed Commission comments and suggestions from April for the final draft which is presented with the final budget hearing and adoption expected in June 2015. Relevant policies will be drafted for the Policies and Procedures revision, as appropriate. Comments and questions were offered by Commissioners Shoemaker, Rosenberg, McCowen, Hammerstrom, Silver, Madrigal, and Mr. Williamson.

Upon motion by Commissioner Hammerstrom and second by Commissioner McCowen, the Commissioner Mileage Reimbursement in the claims packet was approved by roll call vote:

Ayes: Commissioners Hamburg, Hammerstrom, McCowen, Rosenberg, Silver, and Shoemaker
Abstain: Commissioner Madrigal

Commissioners Rosenberg and McCowen asked for clarification on Account 7000 "FY 2013-14." Mr. Williamson noted it will be reflected in both the FY 2014-15 Budget Revision and the Final FY 2015-16 Budget presented at the June 1, 2015 Regular Commission Meeting.

Extensive discussion was held regarding the following areas:

- Setting of Special District, City and County contributions (Account 4000)
- Commissioner stipends and travel reimbursement (Account 6740)
- Special District Training Support (Account 9000)

A motion was made by Commissioner McCowen and seconded by Commissioner Rosenberg to approve the Proposed FY 2015/16 Budget with the following changes:

- Account 4000 adjusted to \$120,000
- Use of Residual Cash reduced to \$27,500
- Proposed budget be distributed to the member agencies with notification of the Public Hearing to be held June 1, 2015

A revision to the motion was made by Commissioner McCowen and seconded Commissioner Rosenberg to make the following changes:

- Allocation of \$3,000 to Account 6400 A-87 Costs
- Account 4000 adjusted to \$123,000
- Use of Residual Cash adjusted accordingly
- Proposed budget be distributed to the member agencies with notification of the Public Hearing to be held June 1, 2015

The Motion was not approved by roll call vote:

Ayes: Commissioners Hamburg, McCowen, and Rosenberg
Noes: Commissioners Hammerstrom, Madrigal, Silver, and Shoemaker

A motion was made by Commissioner Silver and seconded by Commissioner Hammerstrom, to approve the Proposed FY 2015/16 Budget as proposed with the following changes:

- Account 4000 adjusted to \$135,000 in keeping with previous fiscal budgets
- Use of Residual Cash amount adjusted accordingly
- Proposed budget be distributed to the member agencies with notification of the Public Hearing to be held June 1, 2015
- Allocation of \$3,000 to Account 6400 A-87 Costs
- Proposed budget be distributed to the member agencies with notification of the Public Hearing to be held June 1, 2015

The Motion was not approved by roll call vote:

Ayes: Commissioners Hammerstrom, Silver, and Shoemaker
Noes: Commissioners Hamburg, Madrigal, McCowen, and Rosenberg

A motion was made by Commissioner Madrigal and seconded by Commissioner Hamburg, to approve the Proposed FY 2015/16 Budget as proposed with the following changes:

- Account 4000 adjusted to \$125,000 in keeping with previous fiscal budgets
- Use of Residual Cash amount adjusted accordingly
- Proposed budget be distributed to the member agencies with notification of the Public Hearing to be held June 1, 2015
- Allocation of \$3,000 to Account 6400 A-87 Costs
- Proposed budget be distributed to the member agencies with notification of the Public Hearing to be held June 1, 2015

The Motion was approved by roll call vote:

Ayes: Commissioners Hamburg, Madrigal, McCowen, Rosenberg, and Shoemaker
Noes: Commissioners Hammerstrom and Silver.

The Commission directed Staff to include a cover letter regarding the use of residual funds over time to keep the appropriate fees level, the reducing budgets over the last 5 years, and LAFCo's significant progress in fulfilling its state mandated function.

Other Matters for Discussion & Possible Action

7. Consultant Selection, Certified Public Accounting Firm to Conduct FY 2013-14 and FY 14-15 Audits

Comments and questions were offered by Commissioners Rosenberg, Madrigal, and Mr. Williamson. Upon motion by Commissioner McCowen and second by Commissioner Madrigal, the Executive Committee's recommendation of Zach Pehling, CPA, MBA to conduct FY 2013-14 and FY 14-15 Audits was approved by roll call vote:

Ayes: Commissioners Hamburg, Hammerstrom, Madrigal, McCowen, Rosenberg, Silver, and Shoemaker

Chair Shoemaker called a recess from 10:24 am – 10:35am.

8. Status of Current and Future Projects

George Williamson presented his staff report and no comments or questions were offered.

Other Items

9. Correspondence (Clerk provided copies of current trade magazines at the meeting.)

10. Executive Officer's Report

Policies and Procedures Update: A Planning Committee meeting is scheduled for May 7, 2015.

Ukiah Valley Fire Services Merger: In a recent press report about the City Fire District Merger, Mendocino LAFCo was mentioned. George Williamson reported on his conversation with a Citygate representative.

CALAFCO Conference: Commissioners to file their interest in attending the September 2-4, 2015 conference with the Executive Officer.

11. Commissioners Reports, Comments or Questions

Commissioner Madrigal: Recommended the Farm Bureau water system tours to fellow Commissioners.

Commissioner Brown: An update on PG&E filing for a license variance and various reactions was provided. Comments and questions were offered by Commissioners Shoemaker, Silver, Rosenberg, and McCowen.

12. Legislation Report

George Williamson presented a CALAFCO letter regarding AB 851 (Mayes) – Local Government: Organizations: Disincorporations – SUPPORT. Commission consensus was for Chair Shoemaker and George Williamson to compose and send a letter of support on behalf of Mendocino LAFCo.

Adjournment

There being no further business, at 11:56am the meeting was adjourned to the next regular meeting on Monday, June 1, 2015 at 9:00 AM in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah, California.