

Resolution No. 16-17-12
of the Local Agency Formation Commission of Mendocino County

Adopting the
Final Budget for Fiscal Year 2017-18

WHEREAS, the Mendocino Local Agency Formation Commission, hereinafter referred to as the "Commission", annually adopts a proposed budget by May 1st and a final budget by June 15th to fulfill its purposes and functions that are set by State law; and

WHEREAS, the Executive Officer gave sufficient notice of a public hearing to be conducted by the Commission in the form and manner prescribed by law; and

WHEREAS, the Executive Officer's report and recommendations on the proposed budget were presented to the Commission in the manner provided by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the proposed budget for fiscal year 2017-18 on May 1, 2017.

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the final budget for fiscal year 2017-18 on June 5, 2017.

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission hereby approves a final budget for fiscal year 2017-18 in the amount of \$160,225, as shown in Exhibit A.
2. The final budget reflects the use of unrestricted fund balance and/or reserves in the amount of \$40,225 for purposes of increasing necessary operating expenses without increasing apportionment fees of member agencies.
3. The final budget allows the Commission to fulfill its prescribed regulatory and planning duties.

BE IT FURTHER RESOLVED that the Commission directs staff to distribute the final budget to member agencies and the County Auditor-Controller.

The foregoing Resolution was passed and duly adopted at a regular meeting of the Mendocino Local Agency Formation Commission held on this 5th day of June 2017, by the following vote:

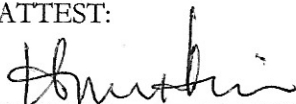
AYES: *Commissioners Brown, Doble, Gonzalez, Hamburg, McNertlin, Orth, and Ward*

NOES: *none*

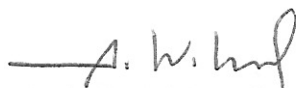
ABSTAIN: *none*

ABSENT: *none*

ATTEST:



UMA HINMAN, Executive Officer



GERALD WARD, Chair

Mendocino Local Agency Formation Commission
Final Operating Budget FY 2017-2018

LAFCo Resolution No. XX

ACCOUNT #	DESCRIPTION	FY 2016-17 Adopted	FY 2016-17 Amended	FY 2017-18 Proposed
REVENUE				
4000	LAFCo Apportionment Fees	\$ 120,000	\$ 120,000	\$ 120,000
4100	Service Charges	\$ -	\$ -	
4800	Miscellaneous	\$ -	\$ -	
4910	Interest Income	\$ 120	\$ 120	\$ 120
	Revenue Total	\$ 120,120	\$ 120,120	\$ 120,120
EXPENSES				
5300	Basic Services	\$ 62,000	\$ 65,680	\$ 66,815
5500	Rent	\$ 5,160	\$ 5,160	\$ 5,360
5600	Office Expenses	\$ 2,000	\$ 2,000	\$ 3,350
5700	Internet & Website Costs	\$ 1,200	\$ 1,200	\$ 1,300
5900	Publication and Legal Notices	\$ 2,000	\$ 2,000	\$ 2,000
6000	Televising Meetings	\$ 1,700	\$ 1,700	\$ 3,000
6100	Audit Services	\$ 3,025	\$ 3,025	\$ 3,100
6200	Bookkeeping	\$ 4,800	\$ 4,800	\$ 4,800
6300	Legal Counsel	\$ 6,000	\$ 6,000	\$ 7,200
6400	A-87 Costs County Services	\$ 2,010	\$ 2,010	\$ 1,100
6500	Insurance-General Liability	\$ 1,000	\$ 1,000	\$ 1,000
6600	Memberships (CALAFCO/CSDA)	\$ 2,100	\$ 2,100	\$ 2,200
6670	GIS Contract with County			\$ 5,000
6740	In-County Travel & Stipends	\$ 4,300	\$ 4,300	\$ 2,000
6750	Travel & Lodging Expense	\$ 5,000	\$ 5,000	\$ 4,000
6800	Conferences (Registrations)	\$ 3,000	\$ 3,000	\$ 3,000
7000	Work Plan (MSRs and SOIs)			\$ 45,000
7001	MSR Reviews - Admin	\$ 15,000	\$ 15,000	\$ -
7501	SOI Updates	\$ 39,000	\$ 42,622	\$ -
	Operating Expense Total	\$ 159,295	\$ 166,597	\$ 160,225
	REVENUE/EXPENSE DIFFERENCE	\$ (39,175)	\$ (46,477)	\$ (40,105)
	<i>(Negative balance indicates use of fund balance)</i>			
Unreserved/Unrestricted Fund Balance (estimated for end of FY 2016-17)				
	Anticipated Cash Balance			\$ 16,000
	Anticipated Work Plan roll over for FY 2017-18			\$ 20,000
	Total Unreserved/Unrestricted Funds			\$ 36,000
Reserve Fund Balance				
	Operational Reserves			\$ 40,226
	Legal Reserves			\$ 50,000
	Total Reserve Funds			\$ 90,226

DRAFT Mendocino LAFCO MSR/SOI 5-Year Work Plan (FY 2017/18 - 2021/22)

NOTE: The schedule and budget for each project identified in this two-year Work Plan is an estimate based on receiving complete information from applicable agencies within a reasonable time frame and minimal controversy through the public review process. This Work Plan will be reviewed and revised periodically to account for a more refined level of detail related to the

Year Adopted	Service Provider	MSR	SOI	Proposed Budget
<i>Estimated Work Plan roll-over from FY 2016/17</i>				\$ 20,000
Fiscal Year 2017/18				
2008	City of Fort Bragg	*	*	\$ 6,000
2006	Redwood Coast FPD	*	*	\$ 3,500
2011	Fort Bragg Rural FPD	*	*	\$ 5,000
2015	City of Willits		*	\$ 3,000
2010	Brooktrails Township CSD	*	*	\$ 8,000
2010	Covelo CSD	*	*	\$ 5,000
2008	Mendocino City CSD	*	*	\$ 8,000
2008	Mendocino Coast Rec & Park District	*	*	\$ 5,000
n/a	Mutual Water Companies (9) - profiles only			\$ 1,500
<i>Subtotal (FY 2017/18)</i>				\$ 45,000
Fiscal Year 2018/19				
2012	City of Ukiah	*	*	\$ 12,500
2013?	Ukiah Valley Sanitation District	*	*	\$ 10,000
n/a	Lighting Districts (11?)	*	*	\$ 6,500
n/a	CSAs (10? needs research)	*	*	\$ 7,500
<i>Subtotal (FY 2018/19)</i>				\$ 36,500
Fiscal Year 2019/20				
2015	City of Point Arena	*	*	\$ 7,500
2015	Anderson Valley CSD	*	*	\$ 4,000
2015, 2016	Water Districts (12)	*	*	\$ 20,000
<i>Subtotal (FY 2019/20)</i>				\$ 31,500
Fiscal Year 2020/21				
2016	Hopland PUD	*	*	\$ 3,500
2016	Mendocino Health Care District	*	*	\$ 5,000
2016	Mendocino County RCD	*	*	\$ 4,000
2016	Noyo Harbor District	*	*	\$ 5,000
2017	Cemetery Districts (8)	*	*	\$ 10,000
<i>Subtotal (FY 2020/21)</i>				\$ 27,500
Fiscal Year 2021/22				
2017	Russian River Flood Control District	*	*	\$ 3,500
2017	City of Fort Bragg	*	*	\$ 10,000
2017	Comptche CSD	*	*	\$ 3,500
2017	Elk Community CSD	*	*	\$ 3,500
2017	Potter Valley CSD	*	*	\$ 3,500
2017	Fire Districts (12)	*	*	\$ 18,000
<i>Subtotal (FY 2021/22)</i>				\$ 42,000

Note: The estimated annual Work Plan tasks and budget may continue into the following FY depending on overall staff workload. It is advised that this Work Plan be viewed as a guideline and perhaps reviewed mid-year. For example, the City of Fort Bragg, City of Willits, and Redwood Coast FPD reports were started and partially billed in FY 2016/17.