

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482
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COMMISSIONERS

Tony Orth, Chair
Brooktrails Township CSD

Scott Ignacio, Vice-Chair
Point Arena City Council

Gerald Ward, Treasurer
Public Member

Matthew Froneberger
Regular Special District

Gerardo Gonzalez
Willits City Council

Glenn McGourty
County Board of Supervisors

Maureen Mulheren
County Board of Supervisors

Jenifer Bazzani, Alternate
Ukiah Valley Fire District

Richard Weinkle, Alternate
Public Member

John Haschak, Alternate
County Board of Supervisors

Mari Rodin, Alternate
City Member

STAFF

Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Kristen Meadows

Counsel
Scott Browne

REGULAR MEETINGS

First Monday of each month
at 9:00 AM in the
Mendocino County
Board of Supervisors
Chambers
501 Low Gap Road, Ukiah

Approved by Executive Committee March 30, 2021

Executive Committee Meeting Minutes

March 10, 2021, 11:00 a.m.

Meeting held remotely via Zoom due to pandemic.

1. CALL TO ORDER & ROLL CALL

Chair Orth called the meeting to order at 11:00 a.m.

Members Present: Commissioners Tony Orth, Scott Ignacio, and Jerry Ward

Staff Present: Executive Officer Hinman, Analyst Feiler, Legal Counsel Browne

2. PUBLIC EXPRESSION – None

3. MATTERS FOR DISCUSSION & POSSIBLE ACTION

3a) Approval of the August 13, 2020 Executive Committee Minutes

Upon motion by Commissioner Ignacio and second by Chair Orth, the August 13, 2020 Minutes were approved; Commissioner Ward abstained from voting due to not being a Committee member at the time and therefore not being present at the prior meeting.

3b) Preliminary Fiscal Year 2021-22 Budget and Work Plan

Legal Counsel Browne updated the Committee on a recent Court of Appeals decision regarding indemnification agreements and potential implications to legal reserves. The Committee directed staff to schedule a Policies and Procedures Committee meeting to address indemnification agreements for application proposals. EO Hinman presented a preliminary Fiscal Year 2021-22 Budget and Work Plan.

The Committee discussed a multi-year process of increasing legal reserves through the annual budget development process, increasing legal reserves to \$50,000 in Fiscal Year 2021-22, limiting the number of options for full Commission consideration, the need to increase staffing services as evidenced by the mid-year budget amendment for the current Fiscal Year, establishing realistic Work Plan goals, expanding basic staff services to allow the EO to attend agency meetings and be more actively involved in following agency activities and needs, and directing any unused budget allocations to reserves.

Commissioner Ignacio identified a discrepancy in Table 2 related to Account No. 5500 for correction, Commissioner Ward requested a break-down of costs by agency for the \$51,500 Work Plan to be added to Table 4, and Chair Orth requested an update on whether Mendocino Coast Health Care District is now eligible to contribute towards apportionment fees.

The Committee directed staff to proceed with budget revenue options of \$225,000 and \$235,000 for full Commission consideration. Upon motion by Commissioner Ignacio and second by Commissioner Ward, scheduling a Workshop at the April Regular Commission Meeting for the Preliminary Fiscal Year 2021-22 Budget and Work Plan was unanimously approved.

3c) Items for Future Meetings

Commissioner Orth requested a closed session item at the next Executive Committee meeting.

4. Executive Officer Report

EO Hinman is seeking input from Commissioners on interest in attending the CALAFCO Annual Conference in Newport Beach, potential topics or speakers for Regular Commission Meeting Agenda Item 8b Countywide Planning Activities Report and potentially including regular Drought Conditions Updates, and potentially creating an Ad Hoc Committee to assist staff in addressing Work Plan priorities and implementation. Commissioner Ward requested that the RFP Ad Hoc Committee either be disbanded or assigned a new member.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:40 P.M.