

Resolution No. 2022-23-13
of the Local Agency Formation Commission of Mendocino County

Approving the
Amendment to the Fiscal Year 2022-23 Budget

WHEREAS, in accordance with the Cortese Knox Hertzberg Local Government Act of 2000, the Mendocino Local Agency Formation Commission, hereinafter referred to as the “Commission”, annually adopts a budget pursuant to Government Code Section 56381(a) to fulfill its purposes and functions that are set by State law; and

WHEREAS, the Commission adopted a Fiscal Year 2022-23 Budget with expenditures totaling \$263,800 at its June 6, 2022 meeting; and

WHEREAS, the Commission may make adjustments to its budget at any time during the fiscal year as it deems necessary;

WHEREAS, the Executive Officer may approve expenditures in exceedance of individual budget accounts up to 5 percent of a budget line, not to exceed \$3,000, in accordance with Commission Policy 5.1.6; and

WHEREAS, the actual and projected expenditures for County of Mendocino A-87 Services (Account 6400) and GIS Services (Account 6670) exceed the thresholds defined in Commission Policy 5.1.6; and

WHEREAS, the Commission considered a proposed Fiscal Year 2022-23 Budget Amendment to shift \$3,100 in unutilized funds from Account 6750 Travel & Lodging Expenses to increase Account 6400 A-87 Costs County Services to \$3,200 to cover invoiced expenses and Account 6670 GIS Contract with County to \$4,000 to meet projected expenses through the end of the fiscal year, with no change to the adopted budget of \$263,800 for operating expenses; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public meeting held on the proposed Fiscal Year 2022-23 Budget Amendment on June 5, 2023.

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission approves a Fiscal Year 2022-23 Budget Amendment shifting a total of \$3,100 in unutilized funds from Account 6750 to Accounts 6400 and 6670, as shown in Exhibit A.

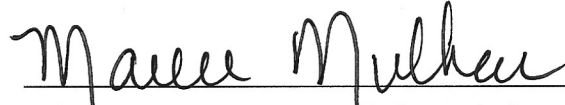
PASSED and ADOPTED by the Local Agency Formation Commission of Mendocino County this 5th day of June 2023 by the following vote:

AYES: Cole, Mulheren, Gonzalez, McGourty, Horsley, Rodin, Weinkle

NOES:

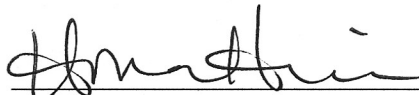
ABSTAIN:

ABSENT:



MAUREEN MULHEREN, Commission Chair

ATTEST:



UMA HINMAN, Executive Officer

Attachment 1

Mendocino Local Agency Formation Commission Amended Budget for FY 2022-2023

June 5, 2023

ACCOUNT #	DESCRIPTION	FY 2022-23 Adopted	FY 2022-23 Amendment
REVENUE			
	<i>Anticipated Cash Balance</i>		
4000	LAFCo Apportionment Fees	\$ 265,000	\$ 265,000
4100	Service Fee Overhead		
4800	Miscellaneous		
4910	Interest Income	\$ 100	\$ 100
	Revenue Subtotal	\$ 265,100	\$ 265,100
EXPENSES			
5300	Basic Services (<i>EO, Analyst, Clerk</i>)	\$ 125,100	\$ 125,100
5500	Rent	\$ 6,500	\$ 6,500
5600	Office Expenses	\$ 3,300	\$ 3,300
5700	Internet & Website Costs	\$ 2,500	\$ 2,500
5900	Publication and Legal Notices	\$ 2,000	\$ 2,000
6000	Televising Meetings	\$ 2,000	\$ 2,000
6100	Audit Services	\$ 3,800	\$ 3,800
6200	Bookkeeping	\$ 4,500	\$ 4,500
6300	Legal Counsel	\$ 19,000	\$ 19,000
6400	A-87 Costs County Services	\$ 2,100	\$ 3,200
6500	Insurance-General Liability	\$ 3,200	\$ 3,200
6600	Memberships (<i>CALAFCO/CSDA</i>)	\$ 3,700	\$ 3,700
6670	GIS Contract with County	\$ 2,000	\$ 4,000
6740	In-County Travel & Stipends	\$ 4,000	\$ 4,000
6750	Travel & Lodging Expense	\$ 6,000	\$ 2,900
6800	Conferences (<i>Registrations</i>)	\$ 4,100	\$ 4,100
7000	Work Plan (<i>MSRs and SOIs</i>)	\$ 70,000	\$ 70,000
	Operating Expense Total	\$ 263,800	\$ 263,800
	REVENUE/EXPENSE DIFFERENCE <i>(Negative balance indicates use of fund balance and/or reserves)</i>	\$ 1,300	
RESERVES / CONTINGENCIES			
	Legal Reserves	\$ 50,000	
	Operations Reserves @ 25% Annual Operating Budget	\$ 65,950	
	Total Reserves	\$ 115,950	
	<i>Anticipated Cash Balance</i>	\$ 30,815	
	Proposed Work Plan Contingency	\$ 30,815	